

Making an electronic payment to USDA-FMS using Pay.gov

Disclaimer

The procedure is to submit a payment to USDA-FMS **only**. If you are attempting submit a payment to a different USDA agency, please reach out **to** that specific agency for their Pay.gov payment procedures.

Overview

- Payment of a bill through USDA FMS Collections can be done digitally online through the Pay.gov website.
- Payment methods available: Credit Card, Bank Debit Card, or Bank ACH
 - Credit/Debit maximum payment amount accepted: **\$24,999.99 daily limit.**
 - Bank ACH maximum payment amount accepted: **\$99,999,999.99 per transaction.**
- ACH/card information entered is **NOT** stored on the Pay.gov website.
- There are no fees or charges associated with using Pay.gov
- Secure method in submitting payment to USDA FMS

Preparation

Before beginning this process, please gather the following essential information concerning the bill:

Note:

If you need assistance obtaining this information, please contact your federal agency point of contact.

- FMMI Customer/Vendor Number (may be referred to as “Payor Code”) – 7 or 10 Digits long
- FMMI Bill Number – 10 digits long

This information can typically be found on the bill itself.

Note: If this information is unknown or assistance is needed in obtaining this information, please reach out to the USDA agency point of contact where the bill originated.

See the following examples of bills from USDA where the payor may locate the remittance information. note the highlighted information that will be needed to process these on Pay.gov:

Example #1



U.S. Department of Agriculture
Natural Resources Conservation Service
P.O. Box 979099
St. Louis, MO 63179-9000

BILL FOR COLLECTION

JOHN DOE
123 DOE RD
ANYVILLE, LA 12345

Payer Code/Customer-Vendor: 1234567
Date of Debt: 08/09/22
Notice Date: 10/20/20
Bill Number: 1800000000
Contract Number: LD-1222222ABC

DUE DATE: November 20, 2020

JUST FOR PRACTICE

Billing Summary	
Interest:	.00
Administrative Costs:	.00
Penalty:	.00
Amount Credited:	.00
Current Charges:	\$5,000.00
Total Amount Due:	\$5,000.00

Pay.gov

SEARCH

To make an electronic payment, log on to PAY.GOV. Type OCFD FMS in the Search Box...To ensure proper credit, click "Continue to the Form" for only the form shown here.

USDA OCFD, FMS Collections

Administrative and program customer/vendor collections for funds due USDA
Form Number: USDA OCFD, FMS Collections
Agency: Agriculture (USDA): Office of the Chief Financial Officer

[View all forms for this agency](#)

[Continue to the Form](#)

Please detach and return lower portion with a check payment to ensure proper credit. Retain upper portion for your records.

Payment Coupon

JOHN DOE
123 DOE RD
ANYVILLE, LA 12345

Notice Date: 10/20/20
Payer Code: 1234567
Bill Number: 1800000000



- Make your check or money order payable to the U.S. Department of Agriculture.
- Write your Payer Code and Bill Number on your payment and any correspondence.

Remit to: U.S. Department of Agriculture
Financial Management Services
P.O. Box 979099
St. Louis, MO 63179-9000

Amount Enclosed \$

Example # 2



United States
Department of
Agriculture

Office of the
Chief Financial
Officer

Financial
Management
Services

P.O. Box 60000
New Orleans
Louisiana 70160

FINAL DEBT NOTICE

Date of Notice: August 16, 2022

JOHN DOE 123 DOE RD
ANYVILLE, LA 12345

The United States Department of Agriculture records indicate that the following debt is delinquent.

Customer Number	Bill Number	Amount
1234567	1800000000	\$5,000.00

Processing

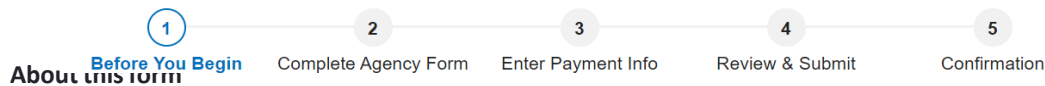
With all necessary information in hand, begin the process of paying the bill online through pay.gov

- Go to the following web address, to find the necessary form for FMS Collections:
 - <https://www.pay.gov/public/form/start/65117223> which will route you to [Pay.gov - USDA OCFO, FMS Collections](#) or
 - Copy and paste into the browser: <https://www.pay.gov/public/form/start/65117223>

Steps to paying your bill online using Pay.gov:

1 Before you begin

USDA OCFO, FMS Collections



Administration and program customer/vendor collections for funds due USDA. Do not use this form for NFC Debt Collection.

Accepted Payment Methods:

- Bank account (ACH)
- Debit or credit card

2 Complete Agency Form

- Enter full information requested of the payer.
- Note the Payer Code/Customer-Vendor Number & Bill Number/Document Number

Note:

- **If you need assistance obtaining this information, please contact your federal agency point of contact.**

USDA
United States Department of Agriculture (USDA)
Office of the Chief Financial Officer (OCFO)
Financial Management Service (FMS)
Collections Section

* Required Field

Full Name *
John Doe

Address 1 *
123 Main St

Address 2

City * State * Zip Code *
ABC City Washington 70113

Contact Name *
Agency Rep

Contact Phone Number * Email Address *
(555) 555-5555 USDAagency@usda.gov

Payer Code/Customer-Vendor Number *
1234567

* Bill Number/Document Number *
1234567890

Payment Amount *
51.00

Payer Information

Agency Point of Contact Information

Payer /Customer /Vendor Number /Bill Number taken from the bill generated out of FMFI

[Continue](#) [View PDF](#)

3. Enter payment method information

For paying by Debit or Credit Card

For paying by Bank Account (ACH)

USDA OCFO, FMS Collections



Please provide the payment information below. Required fields are marked with an *

* Payment Amount

\$1.00

* Payment Date (mm/dd/yyyy)

01/05/2023

Earliest Payment Date

Choose Payment Date

* Account Holder Name

John Doe

* Select Account Type

Personal Checking



* Routing Number

000000000

* Account Number

000000000

* Confirm Account Number

000000000

Full Name
John Doe

Address
123 Main St

City
ABC City

State
WA

Zip Code
70111

Payer Code / Customer Vendor Number
1234567

Bill Number / Document Number
1234567890

Contact Phone Number
0001 355 5000

Contact Email Address
USDAAgency@usda.gov

Previous Return to Form Cancel

Review and Submit Payment

4 Review and Submit

Please review the payment information below. Required fields are marked with an *

Payment Information

Payment Type: Bank account (ACH)

Payment Amount: \$1.00

Payment Date: 01/05/2023

Full Name: John Doe

Address: 123 Main St

City: ABC City

State: WA

Zip Code: 70111

Payer Code / Customer Vendor Number: 1234567

Bill Number / Document Number: 1234567890

Contact Phone Number: (555) 555 5555

Contact Email Address: USDAAgency@usda.gov

Account Information

Account Holder Name: John Doe

Routing Number: 031176110

Account Number: *****0000

* Email Address:

USDAAgencyEmployee@usda.gov

* Confirm Email Address:

USDAAgencyEmployee@usda.gov

CC:

You may enter multiple email addresses in this field. Separate email addresses with a comma.

Authorization and Disclosure Statement

Authorization and Disclosure—Consumers and Businesses
The debit transaction(s) to which you are agreeing are handled on behalf of Federal agencies by "Pay.gov," which consists of services offered by the U.S. Treasury Department's Bureau of the Fiscal Service. As used in this document, "we" or "us" refers to the Bureau of the Fiscal Service and its agents and contractors operating Pay.gov.

[Printable version](#)

I agree to the Pay.gov authorization and disclosure statement

[Previous](#) [Return to Form](#) [Cancel](#)

[Submit Payment](#)

After successfully submitting the payment, a confirmation screen shows the summary of the completed payment. A copy of this confirmation is e-mailed to the FMS Collections Section group e-mailbox. (SM.FMS.Collections@usda.gov)

Troubleshooting / Questions

For billing related questions, please contact the original agency that the bill originated from.

For pay.gov related issues, please contact Pay.gov Support

- URL: <https://www.pay.gov/public/about-us/pay-gov-support>
- Email Contact Form URL: <https://www.pay.gov/public/home/contactForm>
- US callers: 800-624-1373
- Int'l Callers: +1-216-579-2112

For questions regarding this procedure, please contact the FMS Collections Section group e-mailbox.
(SM.FMS.Collections@usda.gov)