

EmpowHR 13-1, Attachment

Effective Pay Period 04, 2013 (February 24, 2013), a change will be implemented in *EmpowHR*. A high-level summary of the change is reflected in the table below. The detailed documentation of these changes can be found in the *EmpowHR* procedure manual. To view the procedure, go to the *NFC Home Page* (<http://www.nfc.usda.gov>) and click the **Publications** tab. Then on the right-hand Quick Picks menu, click **Procedures by Acronym**, and search alphabetically for *EmpowHR*.

The summary table references the project number, project title, and a brief description of the change.

<i>EmpowHR</i>		
Project Number/ Incident Number	Project Title	Description of the Change
439351	Document Type 444 Import Process	To properly import data from the Web-based Entry, Processing, Inquiry, and Correction System (EPIC Web) and Front-End Systems Interface (FESI) into <i>EmpowHR</i> . The fields will be converted from check boxes to drop-downs on the EHRI RSM page.