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## **EmpowHR - Calendar Year (CY) 11 - Pay Period (PP) 20 (Release 10) Release Notes**

Effective Pay Period 20 (October 2, 2011), the following changes will be implemented in the *EmpowHR* system. A high-level summary of the changes is reflected in the table below. The detailed documentation on these changes can be found in the *EmpowHR* procedure manual. To view the procedure, go to the NFC home page ([www.nfc.usda.gov](http://www.nfc.usda.gov)) and click the **Publications tab**. Then on the right-hand Quick Picks menu, click **Procedures By Acronym**, and search for *EmpowHR*.

The summary table references the Software Change Request number, the section modified in the procedure manual, and a brief description of the change.

<b>Software Change Request (SCR)</b>	<b><i>EmpowHR</i> Procedure Section Number Updated</b>	<b>Application Modification</b>
10155	Section 5: PAR Processing	This enhancement will incorporate additional front-end edits. These new edits will emulate selected Personnel Input and Edit System (PINE) edits for Document Type 063, Personnel Action.
10220	Section 17: Excel to Component Interface Utility	This enhancement will allow Personnel Action Request (PAR) Mass Action Processing using the Excel to Component Interface Utility (Excel-To-CI). Excel-to-CI is a tool used to create data in <i>EmpowHR</i> via remote connection. PAR Mass Action Processing uses the Excel-To-CI utility to input data from the user's computer to an <i>EmpowHR</i> staging table. A process runs in <i>EmpowHR</i> to load data from this staging table to create a PAR transaction. <b>Note:</b> Excel-To-CI will only be executed by select Agency Administrators. A unique role will be required to process PARS through Excel-To-CI utility.