



United States Department of Agriculture
Office of the Chief Financial Officer
National Finance Center
Government Employees Services Division

Functional Requirements Document (FRD)

Project#	Project Title:	Date Prepared:
82557	Changes to EPP Landing Page	03/06/26

Version:	As of:
1.0	

Scope:	To provide employees with a transparent look at the retirement process and steps, the National Finance Center (NFC), Employee Personal Page (MyEPP) News and Announcements information section on the EPP landing page will be replaced with the retirement process information. The current News and Announcements information will be moved to the main EPP screen top page once a user logs into their account successfully.
Assumptions:	Users should access the MyEPP website at https://www.nfc.usda.gov/EPPS/, or via the Application Launchpad on the NFC Web site at www.nfc.usda.gov. A Customer Notification (CN) will be sent out to notify users of the EPP landing page changes.

Functional Requirements

☐ Payroll Applications Systems Branch (PASB) Requirements
"Not Applicable"

☐ Personnel Applications Systems Branch (PESB) Requirements
"Not Applicable"

☐ Administrative Applications Systems Branch (AASB) Requirements
"Not Applicable"

☒ Payroll Web Systems Branch (PWSB) Requirements
<u>EPP/EPP Mobile:</u> • Modify the landing page to display the retirement process information. • Display the news and announcements information on the main EPP screen at the top of the page once a user has successfully logged into their account.

☐ Administrative Web Systems Branch (AWSB) Requirements

"Not Applicable"

☐ Human Resources Applications Branch (HRAB) Requirements

"Not Applicable"

☐ External Vendor Requirements
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"Not Applicable"

Signature of Systems Requirements Branch Chief	Date:
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N/A	
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Signature of Web Requirements Branch Chief	Date:
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/s/ Amanda Nguyen	03/09/26
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