



## Functional Requirements Document (FRD)

| Project# | Project Title:                        | Date Prepared: |
|----------|---------------------------------------|----------------|
| 51086    | NFC EPP Address Verification NAG Page | 08/31/2022     |

| Version: | As of: |
|----------|--------|
| 1.0      |        |

|                     |  |
|---------------------|--|
| <b>Scope:</b>       | The Employee Personal Page (EPP) application will add a NAG page to remind employee to verify their address or submit a Self-Service request if address is missing from file. The frequency of the verification will be every time users log into EPP. |
| <b>Assumptions:</b> |  |

### Functional Requirements

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| <input type="checkbox"/> Payroll Applications Systems Branch (PASB) Requirements |
| "Not Applicable"   |

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| <input type="checkbox"/> Personnel Applications Systems Branch (PESB) Requirements |
| "Not Applicable"   |

|   |
|---|
| <input type="checkbox"/> Administrative Applications Systems Branch (AASB) Requirements |
| "Not Applicable"  |

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|--|
| <input checked="" type="checkbox"/> Payroll Web Systems Branch (PWSB) Requirements   |
| EPP and EPP Mobile:<br><br>Add a NAG page to the Employee Personal Page prompting the users to verify their current address on file or submit a Self-Service request if address is not on file. The frequency of the reminder will be every time users log into EPP. |

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| <input type="checkbox"/> Administrative Web Systems Branch (AWSB) Requirements |
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"Not Applicable"

**Human Resources Applications Branch (HRAB) Requirements**

"Not Applicable"

**External Vendor Requirements**

"Not Applicable"

**Signature of Systems Requirements Branch Chief**

**Date:**

n/a

**Signature of Web Requirements Branch Chief**

**Date:**

9/9/2022

**X** Amanda Nguyen

**9/9/22**

Branch Chief

Signed by: AMANDA NGUYEN