



United States Department of Agriculture
Office of the Chief Financial Officer
National Finance Center
Government Employees Services Division

Functional Requirements Document (FRD)

Project# 49921	Project Title: Update Electronic Signature on SF50 Form	Date Prepared: 03/31/2022
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Version 1.0

Scope:	<p>SF50B Notification of Personnel Action: Make changes to the Remote Forms Queuing System (RFQS) to change BLOCK 50 From: E/S BY To: ELECTRONCALLY SIGNED BY on the SF50-B Notification of Personnel Action.</p> <ul style="list-style-type: none">Name and Approving Official will print the information from Table 072, Remote Processing.System modifications will impact agencies receiving files with the print image of the SF50.Agencies will be responsible for printing Report Number SF50B - Notification of Personnel Action from RFQS and uploading the form into eOPF. <p>This change will affect all the NFC serviced agencies (Community-Wide).</p>
Assumptions:	<ul style="list-style-type: none">A customer notification will be issued.

Functional Requirements

Payroll Applications Systems Branch (PASB) Requirements

"Not Applicable"

Personnel Applications Systems Branch (PESB) Requirements

SF 50-B Notification of Personnel Action: BLOCK 50 will change **From:** E/S BY **To:** ELECTRONCALLY SIGNED BY:

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<input type="checkbox"/> Administrative Applications Systems Branch (AASB) Requirements
"Not Applicable"

<input type="checkbox"/> Payroll Web Systems Branch (PWSB) Requirements
"Not Applicable"

<input type="checkbox"/> Administrative Web Systems Branch (AWSB) Requirements
"Not Applicable"

<input type="checkbox"/> Human Resources Applications Branch (HRAB) Requirements
"Not Applicable"

<input type="checkbox"/> External Vendor Requirements
"Not Applicable"

Signature of Acting Systems Requirements Branch Chief: /s/ Deenna Altmeyer	Date: 06/28/2022
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Signature of Web Requirements Branch Chief:	Date:
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