

United States Department of Agriculture Office of the Chief Financial Officer National Finance Center Government Employees Services Division

Functional Requirements Document (FRD)				
Project#	Project Title:	Date Prepared:		
37483	NFC Request Processing Interconnection Changes to Security Clearance Values	12/18/18		

Version 3.0	As of: 09/09/19	
Scope:	To update the Security Clearance values in EmpowHR to match USA Staffing security clearance values changes.	
Assumptions:	Requests submitted to USA Staffing through the Request Processing Interconnection with values of "6" or "9" will no longer be accepted after EFFDT 01/14/2019. EmpowHR could potentially send historical positions that may contain a Security Clearances value of '6' or '9', resulting in a rejected error message from USA Staffing. It will be incumbent upon the user to correct the security clearance to a valid value in order to post onto USA Staffing. This Project is dependent on Mainframe's Project 37312-NFC Add 2	
	Data Elements to EHRI Reporting.	

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Functional Requirements		
Payroll Applications Systems Branch (PASB) Requirements		
"Not Applicable"		
Personnel Applications Systems Branch (PESB) Requirements		
"Not Applicable"		
Administrative Applications Systems Branch (AASB) Requirements		
"Not Applicable"		
Payroll Web Systems Branch (PWSB) Requirements		
<pre>Payroll Web Systems Branch (PWSB) Requirements "Not Applicable"</pre>		

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✓ Human Resources Applications Branch (HRAB) Requirements

1. Update the Security Clearances values in EmpowHR as listed

below:	Value / Long Name	Short Name
0	0:Not Required	0:NotReqrd
1	1:Confidential. E013526.	1:Confdntl
2	2:Secret. E013526.	2:Secret
3	3:Top Secret. E013526.	3:TopScret
4	4:SCI.Intel Community Dir 704	4:SCI/ICD
5	5:Q.Atomic Energy Act of 1954	5:QAEA1954
7	7:L.Atomic Energy Act of 1954	7:LAEA1954
8	8:Other	8:Other

2. Values "6" and "9" shall be inactivated.

External Vendor Requirements

"Not Applicable"

Signature of Systems Requirements Branch Chief:

Date:

Date:04/01/2019

Signature of Web Requirements Branch Chief: //s// Amanda Nguyen