

		United States Department of Agriculture Office of the Chief Financial Officer National Finance Center Government Employees Services Division
Functional Requirements Document (FRD)		
Project# 1146041	Project Title: Missing Future Accession Actions in EmpowHR	Date Prepared: 01/04/2016

Version 3.0	As of: 05/18/2016
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Scope:	This project shall make changes to allow the current PAR_IN WORKFLOW query/SQL to include FUTURE dated new hires in either the initiator status or currently in the workflow path, regardless of the Effective date of the action.
Assumptions:	

Functional Requirements	
<input type="checkbox"/> Payroll Applications Systems Branch (PASB) Requirements	
"Not Applicable"	
<input type="checkbox"/> Personnel Applications Systems Branch (PESB) Requirements	
"Not Applicable"	
<input type="checkbox"/> Administrative Applications Systems Branch (AASB) Requirements	
"Not Applicable"	
<input type="checkbox"/> Payroll Web Systems Branch (PWSB) Requirements	
"Not Applicable"	

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☐ **Administrative Web Systems Branch (AWSB) Requirements**

"Not Applicable"

☒ **Human Resources Applications Branch (HRAB) Requirements**

Background:

The DOJ_PAR_IN_WORKFLOW query will ONLY include New Hires with an Effective Date of the current date or earlier; the query will not include "future dated" New Hire actions in INI Status or in Workflow. DEA would like for the query to include ALL New Hires in INI or in Workflow regardless of the Effective Date.

Currently, PeopleSoft view "EMPLMT_SRCH_QRY" is designed to retrieve only one row per EMPLID and EMPL_RCD combination (even if criteria in the SQL are set to greater than or equal to effective date). It does not retrieve "New Hire" future dated rows.

FRD change:

Make the following changes to the records in the DOJ query: "DOJ_PAR_IN_WRKFLOW" by modifying the delivered **security view** to retrieve all future dated actions as well as "New Hire" future dated rows.

☐ **External Vendor Requirements**

"Not Applicable"

Signature of Systems Requirements Branch Chief: **Date:**

Signature of Web Requirements Branch Chief: **Date:**
/S/ Alisa R. Wells 05/19/16