

		United States Department of Agriculture Office of the Chief Financial Officer National Finance Center Government Employees Services Division
Functional Requirements Document (FRD)		
Project# 770323	Project Title: PPS - EPP ESS Applied Transactions Report	Date Prepared: 08/03/2015

Scope:	The scope of this project is to create a report in the Reporting Center titled EPP ESS Applied Transactions, that will allow users to generate a report to list total count of applied self service documents by agency, pay period, and year.
Assumptions:	N/A

Functional Requirements	
<input type="checkbox"/>	Payroll Applications Systems Branch (PASB) Requirements
<input type="checkbox"/>	Personnel Applications Systems Branch (PESB) Requirements
"Not Applicable"	
<input type="checkbox"/>	Administrative Applications Systems Branch (AASB) Requirements
"Not Applicable"	
<input checked="" type="checkbox"/>	Payroll Web Systems Branch (PWSB) Requirements
System modification to be performed in Reporting Center, a report will need to be created titled EPP ESS Applied Transactions. The report will contain a total count of applied self service documents by agency, pay period, and year. The Reporting Center will extract data directly from the EPP tables to produce the report.	
Example below:	

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Agency xx	Pay Period xx	Year 20xx																				
<table border="1"> <thead> <tr> <th><u>Type Transaction</u></th> <th><u>Total Applied</u></th> </tr> </thead> <tbody> <tr><td>Direct Deposit</td><td>00</td></tr> <tr><td>EHRI, Gender, Disability</td><td>00</td></tr> <tr><td>Financial Allotments</td><td>00</td></tr> <tr><td>Federal Tax (W-4)</td><td>00</td></tr> <tr><td>Health Savings Account</td><td>00</td></tr> <tr><td>Residence Address</td><td>00</td></tr> <tr><td>State Tax</td><td>00</td></tr> <tr><td>TSP</td><td>00</td></tr> <tr><td>TSP (Catch-Up)</td><td>00</td></tr> </tbody> </table>			<u>Type Transaction</u>	<u>Total Applied</u>	Direct Deposit	00	EHRI, Gender, Disability	00	Financial Allotments	00	Federal Tax (W-4)	00	Health Savings Account	00	Residence Address	00	State Tax	00	TSP	00	TSP (Catch-Up)	00
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<input type="checkbox"/> Administrative Web Systems Branch (AWSB) Requirements																						
"Not Applicable"																						
<input type="checkbox"/> Human Resources Applications Branch (HRAB) Requirements																						
"Not Applicable"																						
<input type="checkbox"/> External Vendor Requirements																						
"Not Applicable"																						
Signature of Web Requirements Branch Chief: Alisa R. Wells /s/																						
Date: 8/3/2015																						