

		United States Department of Agriculture Office of the Chief Financial Officer National Finance Center Government Employees Services Division
Functional Requirements Document (FRD)		
Project# 621996	Project Title: Add Severance Payment to SPPS Web on Agency's Side	Date Prepared: 11-01-13

Scope:	Add "Severance Payment" to the drop down option menu in SPPS. This option is needed to allow Agencies the ability to process Severance Payments themselves through the National Finance Center's SPPS-Web.
Assumptions:	
Test:	

Functional Requirements	
<input type="checkbox"/> Payroll Applications Systems Branch (PASB) Requirements	
"Not Applicable"	
<input type="checkbox"/> Personnel Applications Systems Branch (PESB) Requirements	
"Not Applicable"	
<input type="checkbox"/> Administrative Applications Systems Branch (AASB) Requirements	
"Not Applicable"	
<input checked="" type="checkbox"/> Payroll Web Systems Branch (PWSB) Requirements	
Add "Severance Payment" as an option to the drop down menu in SPPS-Web. This option should be added under the title "Miscellaneous Payment" which displays several other sub titles. The Severance Payment option will allow Agencies the ability to process Severance Payments themselves through the National Finance Center's SPPS-Web. Also, in Miscellaneous Payment use the Standard Deduction (Federal, State, City, County, Medicare and Social Security).	
<input type="checkbox"/> Administrative Web Systems Branch (AWSB) Requirements	
"Not Applicable"	
<input type="checkbox"/> Human Resources Applications Branch (HRAB) Requirements	
"Not Applicable"	
Signature of Web Requirements Acting Branch Chief: Alisa R Wells /s/	
Date: 04-18-14	