

United States Department of Agriculture Office of the Chief Financial Officer National Finance Center Government Employees Services Division

## Functional Requirements Document (FRD)

	Project Title:	
Project#	Add missing fields to	Date Prepared:
10310	specific table for	02/22/11
	FEHBA	

Scope:	The field "New Payroll Office or Retirement System" needs to be added to the Elections Tab on the Health Benefits Page.
Assumptions:	N/A
Test:	>>>> Completed by SRB <<<<

## Functional Requirements

## Human Resources Applications Staff (HRAS) Requirements

The field "New Payroll Office or Retirement System" needs to be added to the Elections Tab on the Health Benefits Page. The employing office uses this space to give remarks needed to support any action that is not apparent from the completed form. (Examples are Temporary change in employee's employment status, name change, reinstatement of enrollment, enrollment transferred to OWCP). This field has no edits.

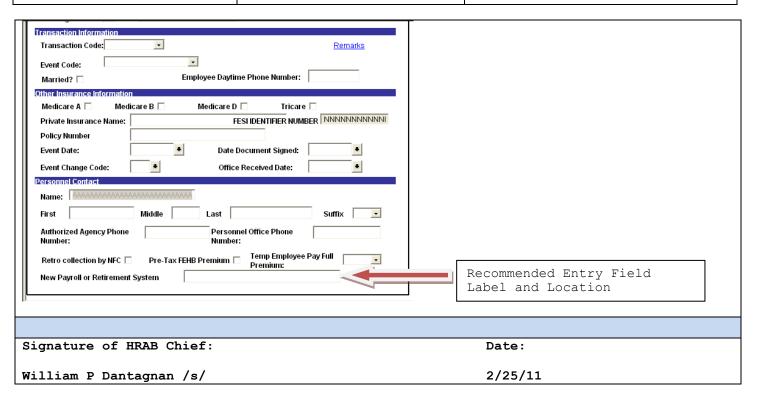
- Req # 1 Create a field named Z\_HB\_PAYR\_OFF which is 35 characters in length. Add this field to the end of the Z\_PRES\_DOC\_180 Record. This field needs to be exported on the 181 FEHBA Change Document. The field should begin in column 412 and end in column 446.
- Req # 2 Add this new field to the bottom of the Z PRES DOC 180 page.
- ${\tt Req} \ \# \ 3$  This field needs to be imported on the 181 FEHB Change document. The field begins in column 537 and ends in column 571 on the applied file.
- $\mathbf{Req} \ \mathbf{\#} \ \mathbf{4}$  This field is also imported on the long suspense file and begins in column 414 and ends in column 448.

Please see the screen print attached.

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