Functional Requirements Document (FRD)		
Project# **218401** **(10526)**	**Project Title:** **FMS PAM Standard Payment Format/CSA Recipient** **Name Changes(PP20 EPIC CHGS)**	**Date Prepared:** **August 8, 2013**

Scope:	The FMS CARS initiative mandates Child Support and Alimony (CSA) Recipient Name be populated on the Secure Payment Request (SPR) for payments processed through Treasury if it is either a check or an EFT. Modifications to PINE, EPIC, and EmpowHR front end systems need to be made to make sure Recipient Name is populated or, if a SDU, generated on the FESI Document 195 transaction being processed.
Assumptions:	HR Connect, FESI, and EPIC Users will need time to convert to take advantage of the enhanced changes. SRB will work on the Customer Notification(s). SRB will provide updated SDU records to be swept near implementation. The Payroll Operations Branch will take on the responsibility to delete South Carolina SDU Record from TMGT Table 110 since SDU RTE and ACCT No. are not used and more importantly not populated. EPIC PP20 Changes will be provided later under a separate FRD.
Test:	

Functional Requirements
Payroll Systems Branch (PASB) Requirements
"Not Applicable"
Personnel Systems Branch (PESB) Requirements
Modify PINE to ensure CSA Recipient Name is populated for any EFT Child Support and Alimony Document 195 transactions entered through FESI, EmpowHR, and EPIC by keying on and editing the Zip 2 Field identified below and making the necessary program changes: PINE will edit that CSA Recipient Name either be populated, if not a SDU transaction ,or generated if it is a SDU transaction. Zip 2 Field will be used to identify the SDU Transactions and the Field Value will be 'CS' PINE will edit for the SDU value 'CS' in the Zip 2 Field to determine if the Document 195 Transaction is a SDU or not.   PINE will call TMGT Table 110 with the State/Country Code when the SDU value 'CS ' is present. PINE will populate the SDU Recipient Name, EFT-Indicator, Type Account, Routing No, and Account Number from TMGT Table 110 on the Database Record.
Administrative Applications Systems Branch (AASB) Requirements
"Not Applicable"

Functional Requirements Document (FRD)		
Project# **218401** **(10526)**	**Project Title:** **FMS PAM Standard Payment Format/CSA Recipient Name Changes(PP20 EPIC CHGS)**	**Date Prepared:** **August 8, 2013**

Payroll Web Systems Branch (PWSB) Requirements

PP12 Change:
Modify edit to require Recipient Name be entered for any EFT Child Support and Alimony Document 195 transactions. It is already required for checks.

PP20 Changes
Add new data base field SDU_IND to the VEPIC_CHLD_ALMNY table.

Change the Method tab on the Child Care or Alimony Deduction Document to add the SDU option and require State code be entered for this option.

Set the new SDU_IND field to "CS" when selected.

Change error message that displays when information is entered on the Method tab for a cancellation. Currently it reads, "Recipient Information and DD/EFT Fields Must Equal Spaces". It will read "Recipient Information, DD/EFT Fields and SDU Information Must Equal Spaces".

Change error message that displays when no information is entered on the Method tab for an add. Currently it reads, "Recipient Information or DD/EFT Must Be Present". It will read "Recipient Information, DD/EFT Fields or SDU information Must Be Present".

Change error message that displays when the State Code is not entered. Currently it reads "Recipient State Must Be Present". It will read "State Must Be Present".

Change EPIC batch programs to pass/receive the SDU_IND to PPS.

Administrative Web Systems Branch (AWSB) Requirements

"Not Applicable"

Human Resources Applications Branch (HRAB) Requirements

Issue #1:

Currently the "Recipient Name" field is not mandatory if a user chooses to make Child Support and Alimony (CSA) payments through Direct Deposit (EFT).

Modification:

Change the SaveEdit Peoplecode to require the "Recipient Name" for Direct Deposit (EFT) the same way that it does for "Check".

Change the label on the "Recipient Name field to include the '*'. Field is mandatory. The label should have an asterisk (*).

Issue #2:

Currently the message displays the field as optional.

Message from webpage

Recipient name is optional for EFT transaction

The PeopleCode program executed a Warning statement, which has produced this message.

[OK]

Modification:

Remove above message.

Additional Modifications:

Change the Page to add the SDU option and rearrange fields to accommodate entering State code for this option.

Change PeopleCode to require the State code the same way that it does for a Check.

Change PeopleCode to make fields visible or not and to set field Z_ZIP_2 field = "CS" for PPS for the SDU option.

Change error message that displays when the Payment Method is not selected and Save is selected. Currently it reads "You must specify whether it is Check or EFT/DD". It will read "You must specify whether it is EFT/DD or Check or SDU" so that it can be used for SDU also.

Change error message that displays when the Recipient Name is not entered and Save is selected. Currently it reads "Check Recipient Name is REQUIRED". It will read "Recipient Name is REQUIRED" so that it can be used for Direct Deposit also.

Change error message that displays when the State code is not entered and Save is selected. Currently it reads "Check Recipient State is REQUIRED". It will read "State Code is REQUIRED." so that it can be used for SDU also.

Screen changes to incorporate the SDU Options also need to be made The revised screens will be included on the 1133/SRD.

Signature of Systems Requirements Branch Chief: Date: June 11, 2013 Cherie Landry   /s/
Signature of Web Requirements Branch Chief: Date: August 8, 2013 Ronald Douglas   /s/