	United States Department of Agriculture Office of the Chief Financial Officer National Finance Center Government Employees Services Division

	Functional Requirements Document (FRD)	
Incident#216249	**Project Title: TMGT Table 063 Update**	**Date Prepared:** **06/26/2012**

Scope:	The Personnel Processing Branch (PEPB) has requested modifications to the Table Management System (TMGT) as follows: ➢ Table 063 , Contact Types (Project 216249), Phase 1 ➢ Table 006, CFC Payee Address (Project 221674) ➢ Table 096, Dept. Building Codes (Project 221674) This FRD only contains the requirements for TMGT Table 063 (Project 216249), Phase 1. Phase 1 consists of adding and renaming Contact Types for Empower, webTA, ABCO, CLER, DPRS and Manual Payments. The remaining changes will be documented under Project 221674 at a later date. This enhancement to TMGT Table 063 will improve the effectiveness of the Consolidated Call Center.
Assumptions:	Since all Department and agency SAC levels are currently defined in TMGT Table 63 (Department/Agency/Bureau), there are no security changes needed to TMGT to allow agency update access. To gain update access to Table 63 for their employees, the Agency Security Officer must submit a request to the ITSD Access Management Branch.
Test:	

Functional Requirements
(Completed by the NFC Project Owner before being sent to the agency.)

Payroll Applications Systems Branch (PASB) Requirements

Modifications to TMGT Table 063 Contact Types.

TMGT Table 063 will be updated to allow the number of Contact Types to be increased to 30 to accommodate the Contact Types needed for the type of inquiries that will be received by the Consolidated Call Center.

PLEASE see attachment for Contact Types. Only these Contact Types are deemed valid and any other should reject.

Payroll Operations Directorate (POD)

>>>>>Not Applicable<<<<<

Administrative Applications Systems Branch (AASB) Requirements

>>>>>Not Applicable<<<<<

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Web Applications Systems Branch (WASB) Requirements
>>>>>Not Applicable<<<<<
Signature of SRB Chief: Date: 06/26/2012
Cherie Landry   /s/

ADD the following Contact Types for:

CONTACT TYPE	DESCRIPTION
10	DPRS Inquiry Contacts by POI
11	Payroll/Personnel Inquiry Contacts by POI
12	ABCO Hold for 2 Pay Periods Contacts by POI
13	ABCO Hold for 2+ Pay Periods Contacts by POI
14	ABCO Waivers Applied for/Hearings Contacts by POI
15	ABCO Waivers Approved Contacts by POI
16	ABCO FEHB Cancellations Contacts by POI
17	ABCO ADJP Cancellations Contacts by POI
18	ABCO Financial Hardships Contacts by POI
19	ABCO Inquiry for 1100 Bills by POI
20	ABCO Inquiry for 937 Bills by POI
21	ABCO Inquiry for 631 Bills by POI
22	ABCO Global Inquiry Contacts by Dept/Ag
23	Claims FEHB debt Contacts
24	Claims All debt other than FEHB Contacts
25	Claims Hold Contacts
26	Claims Cancellations Contacts
27	Claims Waivers Contacts
28	Claims Write-offs
29	Claims Financial Hardships
30	Claims Global Inquiry Contacts by Dept/Ag

REUSE the following Contact Types for:

CONTACT TYPE	DESCRIPTION
01	EmpowHR Inquiry Contacts by POI
02	EmpowHR Inquiry Contacts by Dept/Ag
03	Retain - As Is
04	webTA Inquiry Contacts by POI
05	webTA Inquiry Contacts by Dept/Ag
06	Payroll/Personnel Inquiry Global Contacts by Dept/Ag

07	Manual Payments
08	CLER Inquiry Contacts by POI
09	CLER Inquiry Contacts by Dept/Ag
11	Payroll/Personnel Inquiry Global