Functional Requirements Document (FRD)			
Project# 00466	Project Title: Export of PAR OPM-Other-Legal-Auth Values	Date Prepared: V 1.0 - 6/3/10 V 2.0 - 6/22/10 V 3.0 - 3/23/11	

Scope:

>>>>> Completed by SRB <<<<<

Assumptions: >>>>> Completed by SRB <<<<<

## Functional Requirements

To be completed by the responsible person (Project Owner or SRB representative) before being sent to the agency.

Payroll Systems Branch (PASB) Requirements

>>>>> Insert PASB Requirements Here or "Not Applicable" <<<<

Personnel Systems Branch (PESB) Requirements

>>>>> Insert <u>PESB</u> Requirements Here or "Not Applicable" <<<<

Administrative Applications Systems Branch (AASB) Requirements >>>>> Insert AASB Requirements Here or "Not Applicable" <<<<

Web Applications Systems Branch (WASB) Requirements

>>>>> Insert WASB Requirements Here or "Not Applicable" <<<<

## Human Resources Applications Staff (HRAS) Requirements

## Export of PAR OPM-Other-Legal-Auth Values

The payroll/personnel system requires the Authority descriptions to be in a special format based on indicators in TMGT061. Currently the weekly process ZLDCNTRB receives a file allocated in EmpowHR as NFCSetUpTables.dat that includes about 3 thousand rows of data from table 061. Code was written to process these rows but was commented out in 2007. A new EmpowHR table must be created or the current NOA table must be modified to store values from TMGT table 061. Must also create a user interface page or modify the current NOA interface page to maintain values in this table.

Record Layout for Table 061 Data:

TABLE-CODE	Char(3)	1-3
ADDITIONAL-KEY	Char(18)	4-21
AGENCY-AUTHORITY-INDICATOR	Char(1)	22
CSC-OTHER-LEGAL-AUTH-2ND	Char(20)	23-42
CSC-OTHER-LEGAL-AUTH	Char(20)	43-62
NATURE-ACTION-ALPHA	Char(35)	63-97

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NAT-ACT-1ST-3-POS	Char(3)	98-100
NUM-CSC-AUTHORIZATIONS	Char(1)	101
OPM-AUTHORITY-1ST	Char(3)	102-104
OPM-AUTHORITY-2ND	Char(3)	105-107
EFFECTIVE-DATE-BEGIN	Char(8)	108-115
EFFECTIVE-DATE-END	Char(8)	116-123

All EmpowHR export processes for PAR transactions and History Correction transactions entered in EmpowHR must be modified to use a new or modified table that includes an indicator to instruct the EmpowHR export logic to move Auth descriptions as described in the following pseudo code:

Lookup value in new table using NOA/Auth1/Auth2 combination.

If the Table061-Num-Authority (NUM-CSC-AUTHORIZATIONS) is equal to 0 or 1 or 2 Then no change to current processing logic Else If the Table061-Num-Authority is equal to 3 Then move Auth-2 description from EmpowHR to CSC-OTHER-LEGAL-AUTH field in export file move spaces to CSC-OTHER-LEGAL-AUTH-2ND field in export file Else If the Table061-Num-Authority is equal to 4 Then move Auth-1 description from EmpowHR to CSC-OTHER-LEGAL-AUTH field in export file move spaces to CSC-OTHER-LEGAL-AUTH-2<sup>ND</sup> field in export file.

In the following example, these are steps required to process an 894 NOA action. The user first enters the 894 NOA code, then enters the QWM in Authority (1) and the description REG 531.207 is displayed.

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Authority (2):						
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Table061 for the 894/QWM/ZLM combination has an Auth-Indicator value of 3. Therefore, the export logic would export the following: CSC-OTHER-LEGAL-AUTH would contain value "E.O. 900121" CSC-OTHER-LEGAL-AUTH-2 <sup>ND</sup> would contain value of spaces.
The following is the EHD Processing Tips work around for PAR Processing of actions with Table061-Num-Authority value of 3
2010 Annual Pay Raise - ``894 QWM ZLM" example:

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	EmpowHR customers have been receiving SINQ errors regarding the cited
	orities when attempting to process the annual pay raise, NOA 894 QWM/ZLM. are a few tips to ensure successful processing of this PAR action. <b>Please</b>
	r to the "Data Control" screen print above.
1	
	<b>a.</b> Effective Date - 01/03/10
	<b>b.</b> Action Code - PAY
	<b>c.</b> Reason Code - ADJ
	<b>d.</b> NOA Code - 894
	e. Authority (1) - QWM /REPLACE 'REG 531.207' with 'E.O.13525'
	(NFC's PPS generates the legal auth "REG.531.207.)
	f. Authority (2) - ZLM / BLANK OUT 'Agcy Cite'
2	) ENTER other required information and REVIEW all data on the other Tabs,
	especially:
	<b>a.</b> Salary data on Compensation Tab
	<ul><li>b. 'Transmit Blanks' fields on Benefits Tab</li></ul>
	c. Remark Code "720" added to PAR (NFC's PPS generates Remark Code
	"778'.)
	···- •/

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<ol> <li>SAVE the data and VERIFY the "NFC Ready"</li> </ol>	Status		
4) <b>REVIEW</b> the PAR data on the "Tracking Dat	a" link to verify the user entry.		
Payroll/Personnel Systems Policy Staff (PPSPS) Requirements			
>>>>> Insert <u>PPSPS</u> Requirements Here or "Not Applicable" <<<<<			
Signature of Project Owner:	Date:		
Billy Dantagnan	3/23/11		

Billy Dantagnan Chief, Human Resources Applications Branch /s/