

**National Finance Center  
Front-End System Interface (FESI)  
Authorization of Union Dues- (086)**

<b>Data Element Name</b>	<b>Data Element Format</b>	<b>Start Position</b>	<b>End Position</b>	<b>Element Description</b>	<b>Optional Mandated O/M</b>	<b>Values</b>	<b>Customer Data Element Name</b>
DOCUMENT-TYPE	A3	1	3	A code to indicate the type of document being processed	M	Three position numeric field. For this document the value is "086"	
AGCY-CODE	A2	4	5	The first level of the organizational structure codes identifies the Agency	M	Two position alpha-numeric field  This field should contain the agency code assigned by the NFC	
SUBMITTING-OFFICE-NUMBER	A4	6	9	An identifying code assigned by the Office of Personnel Management to all offices that submit documents and/or information	M	Four position numeric field	
BATCH-NO-PERSONNEL	A4	10	13	Number assigned to personnel documents by Personnel Office to identify different batches of documents	M	66XX - The document remains in suspense until a corrective action is taken. 67XX - The document remains in suspense for one pass and coded for deletion unless some type of positive action is taken.	
SSNO	A9	14	22	A nine digit unique number assigned by the Social Security Administration	M	Employee SSNO	
FILLER	A1	23	23	Unused field	M	SPACES	
PAY-PERIOD-NUMBER	A2	24	25	The number corresponding to the pay period for which this document is being processed	M	"01" through "27" Comments: Pay period should correspond with pay period the document should be processed.	
FILLER	A30	26	55				
USER-ID	A7	56	62	The user identification of the employee entering the data	M	Seven position alpha field	
DEPARTMENT-CODE	A2	63	64	A code to identify the department of government, used mostly in the tables	M		
FILLER	A42	65	106		M	SPACES	

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FESI-IDENTIFIER-NUMBER	A15	107	121	Identifies transactions in user's system.	O		
UEID	A20	122	141	A unique employee ID (for future OPM use).			
FESI-DOC-EFF-CN	A2	142	143	The century the document becomes effective	M	Two position numeric field	
FESI-DOC-EFF-YR	A2	144	145	The year the document becomes effective	M	Two position field	
FILLER	A5	146	150				
UNION-TRANS-CODE	A2	151	152	A Code to indicate the type of action regarding withholding of union dues from an employee's salary.	M	<p><b>For new agency conversions use '01'.</b></p> <p>01=new authorization  02=change in local or lodge  03=employee revocation received  04=organization cancellation  05=wages inadequate to deduct  06=LWOP, furloughed or suspension  07=employee revocation effective  08=national recognition withdrawn  09=employee separated  10=employee not paid this pay period  11=employee separated – final salary due  12=dues deducted in error  13=adjustment to dues deducted  14=change in dues  16=FSA County Employees  90=deactivate  91=activate  92=cancel due to promotion, etc. outside bus  94=LWOP for subsequent pay</p>	

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						period	
UNION-CODE	A2	153	154	The code to identify the union for which dues are being deducted from the employees salary	M	See TMGT Table 010, Union and Association Code Address for valid values	
UNION-LOCAL-CODE	A4	155	158	The code identifying the local or lodge number of the union designated by the employee for deduction	M	See TMGT Table 010, Union and Association Code Address for valid values	
UNION-AMT-PER-PP	A4	159	162	The amount of money deducted from the employee's salary for union dues.	O	Dollars and cents No entry is required, if the amount is established in TMGT Table 010, Union and Association Code Address. If the Union Percent Deduction field is completed, enter spaces.	
DATE-OF-UNION-AUTH-MO	A2	163	164	The month the employee authorized the deduction of union dues	M	MMDDCNYY	
DATE-OF-UNION-AUTH-DA	A2	165	166	The day the employee authorized the deduction of union dues	M	MMDDCNYY	
DATE-OF-UNION-AUTH-CN	A2	167	168	The century the employee authorized the deduction of union dues	M	MMDDCNYY	
DATE-OF-UNION-AUTH-YR	A2	169	170	The year the employee authorized the deduction of union dues	M	MMDDCNYY	
UNION-PERCENT-DED	A5	171	175	The percentage of the employee base wages that is to be deducted from the employees salary for union dues	O	No entry is required, if the amount is established in TMGT Table 010, Union and Association Code Address. If the Union Percent Deduction field is completed, enter spaces.	
UNION-DED-INDICATOR	A1	176	176	An indicator used to determine the method of deduction for union dues.	M	1=biweekly fixed amount 2=percent of base wages 3=special handling (UNION-AMOUNT-PER-PAY-PERIOD, and UNION-	

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						PERCENT-DEDUCTION must be spaces) 4=National amount- percentage of base pay Chapter amount-flat amount. 5=National amount- percentage of base pay Chapter amount-percentage of national amount. Codes 4 and 5 are for Agencies 10, 68, and 98 only.	
FILLER	A3274	177	3450	Unused field	M	SPACES	