

# IRIS Information Research Inquiry System

## IRISWEB

The National Finance Center’s (NFC) Web-based Information/Research Inquiry System (IRISWEB) is an inquiry-only system that provides immediate access to at least 1 calendar year of current and at least 5 years of historical personnel data and certain payroll document history.

The majority of the data displayed in IRISWEB is the result of payroll/personnel transactions processed in the Payroll/Personnel System (PPS). The data processed was entered through a remote entry system or by magnetic tape (i.e., new users’ conversion data). Other data is system generated from data entered by users.

After data is processed in the various payroll/personnel subsystems, it is retrieved from the different areas of the database and displayed in IRISWEB.

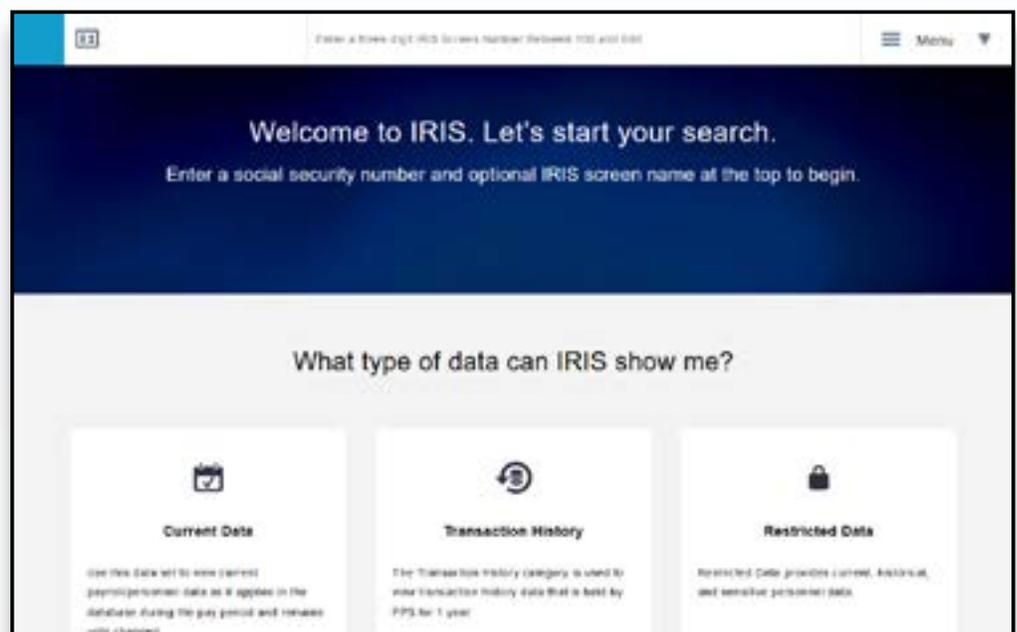
IRISWEB displays data for non-United States Department of Agriculture (USDA) and USDA Departments serviced by NFC. IRISWEB displays the data from the time of conversion to present. If a Department elects to load its history data into PPS, the data is displayed in IRISWEB.

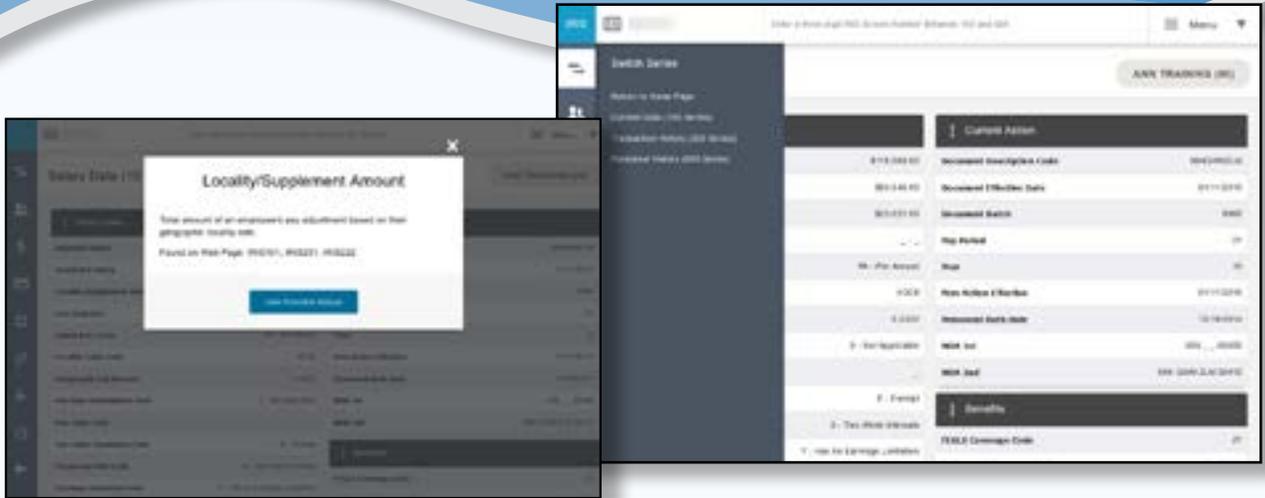
### IRISWEB Features

- IRISWEB features the ability to log into multiple databases directly from any screen without having to log out.
- IRISWEB features an easy-to-navigate menu. By grouping similar IRIS screens it’s easier to access related information such as Health Benefits (115), Life Insurance (116), Retirement Data (117),

Thrift Savings Data (118), and more from a single “Benefits” menu option.

- IRISWEB features the ability to navigate easily to corresponding data sets without having to start a search over.
- IRISWEB features easy-to-read “cards” that groups related information together. For example, on the Salary Data (101) screen all of an employee’s position information can be found on the Position Information card.
- IRISWEB features the ability switch Agencies for an employee with multiple Agencies by making a selection from a drop down list.
- IRISWEB features built in field-level help. Simply select a field name and the information for that field will be displayed without having to leave the application window.
- The Name Search (600 series) can be accessed from any screen within the application.





## Accessibility

NFC is committed to ensuring that our products are accessible. The new IRISWEB interface has been designed with accessibility at the forefront. It is accessible to users utilizing assistive technology resolving issues that many disabled users encountered with the mainframe version. As a modern web application, the new IRISWEB design is compliant with Section 508 of the Rehabilitation Act and WCAG standards.

## Access

To access IRISWEB, you must (1) have authorized security clearance and (2) have internet connection. Agencies must request access to IRISWEB through their Agency's security office.

## Supported Browsers

- ✓ Microsoft Internet Explorer Version 9 or higher
- ✓ Firefox
- ✓ Safari
- ✓ Chrome

## Need More Information?

To find out more about security, equipment, hardware, and software requirements, contact NFC's Customer Support personnel at:

Customer Support  
 National Finance Center, USDA  
 P.O. Box 60000 New Orleans, LA 70160-0001  
 email: [customer.support@usda.gov](mailto:customer.support@usda.gov)



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