

REQUEST FOR VPS PRINTER IDENTIFICATION NUMBER (ID) FOR LASER PRINTING

Send completed form via email to osc.etix@usda.gov. You will be notified via email upon completion of the request.

SECURITY OFFICER'S NAME	SECURITY OFFICER'S TELEPHONE NUMBER	AGENCY		
ASSIGNEE'S NAME	CITY AND STATE	TELEPHONE NO.		
REQUIRED INFORMATION				
IP ADDRESS <i>(Public)</i>	QUEUE NAME <i>(Required, if server)</i>	PRINTER GROUPNAME <i>If known (Ex. NFC0 = National Finance Center)</i>	ORIENTATION <i>(Landscape/ Portrait)</i>	MAKE/MODEL
Proper agency affiliation is required for the printer to be placed in the correct printer group via GROUPNAME This information should be submitted via the Security Officer for the Agency or a Specified IT Technician				