

Notice:

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From: Michael Clanton
Director,
Associate Chief Financial Officer of Financial Systems

Subject: Implementation of the Corporate Property Automated Information System (CPAIS) Release 1.7

The purpose of this memorandum is to provide the details of the implementation of the Corporate Property Automated Information System (CPAIS) Release 1.7, which is scheduled for June 16, 2008. Release 1.7 contains changes meant to enhance the current system. Descriptions of the changes follow:

- Integration with eAuthentication (eAuth)
- New Main Menu
- User Management Application (UMA)

Authentication is the process of determining whether someone or something is, in fact, who or what it is declared to be. The USDA eAuthentication solution serves as the centralized authentication service for USDA Web services. The eAuthentication initiative provides a single, centralized authentication service for Web-based authentication of individuals throughout the Department. This service provides for the identification and validation of customers before they are allowed access into participating USDA Web-based systems. All USDA employees are required to have an eAuth account. After implementation of CPAIS release 1.7 CPAIS users will log on with their eAuth username and password. After being authenticated by eAuth the user will be automatically logged into CPAIS. Additionally, user account management for forgotten passwords and password resets will be handled by making the appropriate selection on the eAuth logon page. The CPAIS Security Administrator can no longer provide this service. If you have any questions or need additional information to logon to CPAIS please contact your agency point of contact. Agency points of contact can contact the CPAIS help desk for assistance.

The Main Menu for CPAIS has changed. When you logon to the new version of CPAIS you will not see any Forms modules listed. Click on one of the options on the left to see associated Forms. Click the tabs on the upper right of the screen to access Discoverer, Reports, or User Views.

The User Management Application (UMA) manages the process of requesting and maintaining access to CPAIS. Through UMA users submit requests for new CPAIS profiles or requests for changes to their existing profiles. UMA managers will be responsible for reviewing and acting on those requests. Users are informed via email of the status of their requests as UMA Managers adjudicate their requests. The AD-1143

form will no longer be used to request new access or changes to profiles, this can all be accomplished in UMA. The AD-1143, however, must be used to request the UMA manager role. An updated AD-1143 can be found on the OCIO website.

The **UMA Quick Guide** will be available on the USDA Corporate Systems website.

The migration of this software to production should not affect the availability of the CPAIS and FFIS applications. There are no changes to FFIS.

If you have any questions or need additional information regarding this release, you may contact Cheryl White at 504-426-5686 or cheryl.white@usda.gov.