USDA Child Care Subsidy Administration Program (CCS)
United States Department of Agriculture

U.S. Customs and Border Protection (CBP) Child Care Subsidy (CCS) Program
Certification of Self Employment

The U.S. Customs and Border Protection requires that the Spouse/Partner of the qualifying CBP Employee be employed or attending school in order to qualify for benefits under the CBP CCS Program. As a self-employed individual, the Certification Statement must be completed and signed by the CBP Employee and Spouse/Partner in order to qualify for a CBP CCS.

Certification Statement

I certify that _____is currently working:
Printed name of Spouse/Partner

A) _____hours/week @ $_____ dollars per hour, or

B) _____hours/week with a weekly income of $ _____, or

C) _____hours/week with a monthly income of $_____, or

D) _____hours/week working ____jobs/week with an income per job of $_____, or

E) _____hours per week with an annual income of $_____

therefore; we are requesting the CBP CCS Benefit for the following type of child care for our/my

child/children each week: _____Part Time _____Full Time

I will notify the USDA Subsidy Administration Section in writing to report change of employment should my Spouse/Partner's schedule change and/or employment changes and will provide a copy of the proper documentation to support this change to the USDA in order to continue to participate in the CBP CCS.

I understand that my CBP CCS will be discontinued making me financially responsible for all child care costs if my Spouse/Partner does not work or attend school as required by the CBP CCS Program guidelines.

_____ _____
Signature of Spouse/Partner ***Date***

_____
Printed Name of CBP Employee

_____ _____
Signature of Qualifying CBP Employee / Last 4 of SSN ***Date***

Submit to the USDA
Email: cbp.childcare@gsa.gov
Phone: (866) 508-0371 | Fax: (816) 823-5482
2300 Main St – 2SE, KCMO 64108