



USDA Child Care Subsidy Administration Program (CCS)
 United States Department of Agriculture

**National Park Service (NPS) Child Care Subsidy (CCS) Program
 Separation Verification (*Pending Legal Action*)**

This form serves as certification that _____
Printed name of NPS Employee

*separated from his/her Spouse/Partner _____
Printed name of Spouse/Partner

who no longer resides in the home with the NPS Employee. The child/children for whom the NPS Employee is applying for benefits reside with:

____ NPS Employee ____ Other Parent/Guardian ____ *Joint Custody

_____	_____
<i>Child's Full Name</i>	<i>Date of Birth (DOB)</i>
_____	_____
<i>Child's Full Name</i>	<i>Date of Birth (DOB)</i>
_____	_____
<i>Child's Full Name</i>	<i>Date of Birth (DOB)</i>

I understand by signing this document, I am certifying that the statement above is correct. I further understand this document is not considered a "Permanent Record" for my file and that if I wish to continue to receive a General Services Administration (NPS) Child Care Subsidy Benefit, I must provide proper legal documentation to the USDA within 6 months of the date of this document. Failure to provide legal documentation to the USDA may result in the suspension of my benefit.

Signature of Qualifying NPS Employee / Last 4 of SSN _____
Date

****This form is not to be used in a geographical separation situation (EG: Geo Bachelor)***

Submit to the USDA
 Email: npschildcare@gsa.gov
 Phone: (866) 508-0371 | Fax: (816) 823-5432
 2300 Main St – 2SE, KCMO 64108