USDA Child Care Subsidy Administration Program (CCS)
United States Department of Agriculture

Child Care Provider Application Checklist

Printed Name of Child Care Center/Program: _____

Corporate Name if applicable: _____

State in which your program operates: _____

Program is Licensed: _____Yes _____No Expiration Date: _____

Program is Exempt from Licensure: _____*Yes _____No

*State Statute that exempts your program from being licensed: _____

Program is Registered: _____Yes _____No Expiration Date: _____

Program is Accredited: _____Yes _____No Expiration Date: _____

Family name which you are applying on behalf of: _____

_____Provider Application GSA CC Form 2014-02

_____Provider Statement of Understanding CC Form 2015-18

_____Copy of your Child Care Program's License ***(if applicable)***

_____Copy of your Child Care Program's Registration Certificate ***(if applicable)***

_____Letter of Exemption stating the State Statue that exempts your Child Care Program from Licensure ***(if applicable)***

_____Copy of your Registration Certificate/Letter ***(if applicable)***

_____Letter/Certificate of Accreditation ***(if applicable)***

The forms and documents listed above are required for a standard application in order to determine a Child Care Provider's eligibility to become a USDA approved Provider.

Please review the USDA Provider Handbook to ensure that you understand with the policies as set forth by the USDA Child Care Subsidy Program for Provider participation. Providers must remain compliant with their State/County's guidelines for safety and health in order to remain qualified to participate in the Child Care Subsidy Programs that the USDA administers.

Please note that additional documents and/or information may be required in order to determine your eligibility.

Submit to the USDA
Email: childcareprovider@gsa.gov
Phone: (866) 508-0371 | Fax: (816) 823-5499
2300 Main St – 2SE, KCMO 64108