USDA Child Care Subsidy Administration Program (CCS)
United States Department of Agriculture

General Services Administration (GSA)
Child Care Subsidy (CCS) Program Application Addendum

_____Printed name of Qualifying Employee

I) Status of Employee:

____ Married

____ Single

____ *Divorced

____ *Separated

****Provide information confirming status (Examples: Legal Separation Documentation, Divorce Decree or other legal document(s)***.

____ Other, please specify_____

II) Number of hours that the Spouse/Partner works: _____

III) Number of credit hours that the Spouse/Partner attends school to include: attending a community college, university, technical school or on-line classes:

Graduate_____ Undergraduate_____

IV) Do the child/children for whom you are applying for benefits reside in the home with you?

_____Yes _____ No

If no, please provide an explanation and location where the child/children reside:

_____

_____

_____

_____

Submit to the USDA
Email: childcare@gsa.gov
Phone: (866) 508-0371 | Fax: (816) 823-5432
2300 Main St – 2SE, KCMO 64108

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V) Schedule of Care Needed:

Number of hours of enrollment:

Week #1_____ Week # 2_____

Week #3_____ Week #4_____

Additional days and/or hours:

_____

_____

_____

_____

Parents who misrepresent information used to calculate a Child Care Subsidy Benefit may have their benefit terminated and be subject to repayment of benefits received.

_____ _____
Printed Name of GSA Employee ***Date***

_____
Signature of Qualifying GSA Employee / Last 4 of SSN

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