



## Financial Management Services (FMS) Operations and Maintenance Meeting Recap

<b>Meeting Date:</b>	July 11, 2024, 9:00 a.m. CT
<b>Purpose:</b>	To discuss O&M Related Activity
<b>Desired Outcome:</b>	To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.
<b>Attendance:</b>	Recorded through MS Teams Attendance report

### Agenda

Speaker	Topic
Customer Services Division/Directives & Training Branch – Kourtney Peters	Update: FMMI Intelligent Enterprise Transformation (FIET) Project FTF Virtual Training
Technical Operations Maintenance Branch – Gerald Spears Reporting, Reconciliation and Analysis Division	Update: Production Systems Maintenance – Late July FYE 2024 Meeting
Agency(s)	Comments/Questions

#### CSD Updates – FIET Project

- FMMI Code Black Out period: June 2024 – January 2025
- This month’s edition of *The Monthly Momentum* newsletter was distributed on Monday, July 8.
- The Financial Training Forum (FTF) 1st week *registration* will close **July 16**.
- The Financial Training Forum (FTF) 2nd week *registration* will close **July 23**.
- You must register for the FTF courses to have access to the session recordings that will become available after the classes.

#### FMS Branch Notifications –

##### Technical Operations Maintenance Branch (TOMB) –

The next maintenance window is expected July 27 through July 28. A detailed FMS notification will be sent out prior to this activity.

**Financial Reporting Branch** – FYE 2024 Kick-Off meeting is scheduled for July 18, beginning at 1:00 pm. If you wish to participate in the meeting, please send an email to [DTB](#) requesting an invitation.

**Master Data Management Branch** – A notification was sent out to 32 Agencies announcing the FYE 2024 Shorthand Code (SHC) processing which will begin on August 1. Any questions please reach out to Lala, Jason at [jason.lala@usda.gov](mailto:jason.lala@usda.gov), Careno, Joshua [Joshua.Careno@usda.gov](mailto:Joshua.Careno@usda.gov) or Gargoni, Robert, [robert.gargoni@usda.gov](mailto:robert.gargoni@usda.gov).

**Reporting Design and Development Branch** – A list of BI and BOBJ reports that will be sunset in August from the FMMI Portal:

#### Funds Management - Navigation Paths:

- Funds Management / HANA Funds Management Reports / Budget Availability Control
- Funds Management / HANA Funds Management Reports / Status of Funds Report SPL

- Funds Management / HANA Funds Management Reports / Budget Authority Macro (DATA)
- Funds Management / HANA Funds Management Reports / Budget Line Items Report
- Funds Management / HANA Funds Management Reports / Budget Entry Documents
- Funds Management / BI Funds Management Reports / Budget
- Funds Management / BI Funds Management Reports / Budget Line Items
- Funds Management / BI Funds Management Reports / Budget Entry Forms

**Accounts Payable – Navigation Paths:**

- Accounts Payable / BOBJ Accounts Payable Reports / Open Advance Report
- Accounts Payable / BOBJ Payroll Reports / Spending - Payroll Detail Report
- Accounts Payable / BOBJ Payroll Reports / Human Capital Dashboard
- Accounts Payable / BOBJ Payroll Reports / Payroll Summary Analysis Report
- Accounts Payable / BOBJ Payroll Reports / Payroll Detail Analysis Report
- Accounts Payable / BOBJ Payroll Reports / Obligations and FTE's by BOC Rollup
- Accounts Payable / BOBJ Payroll Reports / Status of Allocations by BOC Rollup
- Accounts Payable / BOBJ Payroll Reports / Reimbursable Obligations and FTE's by Activity and Source
- Accounts Payable / BI Accounts Payable Reports / Accounts Payable Aging Detail
- Accounts Payable / BI Accounts Payable Reports / Accounts Payable Aging Summary
- Accounts Payable / BI Accounts Payable Reports / Vendor Account Activity
- Accounts Payable / BI Payroll Reports / Payroll Employee Level Detail Report
- Accounts Payable / BI Payroll Reports / Payroll Projection Report (Pay Period Covered)
- Accounts Payable / BI Payroll Reports / Payroll Planning by Fund Center
- Accounts Payable / BI Payroll Reports / Payroll Planning by Functional Area
- Accounts Payable / BI Payroll Reports / Payroll Planning by Funded Program

The Vendor Penalty Interest reports will **not** be removed.

**Agency Representative(s)** – No comments/questions.

O&M Recaps are posted to the [FMS website](#).

All the latest information can be found on the [FIET webpage](#).

**Note:** Next meeting, Thursday, July 18, 2024, at 9:00 a.m. CT.