



Financial Management Services (FMS) Operations and Maintenance Meeting Recap

Meeting Date:	April 14, 2022, 9:00 a.m. CT
To Participate:	Click <i>Join Microsoft Teams Meeting</i> from meeting invitation
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.
Attendance:	Recorded through MS Teams Attendance report

Agenda

Speaker	Topic
Customer Services Division/Directives & Training Branch – Darrell Kennedy	Comments/Questions
Technical Operational Maintenance – Gerald Spears	FMMI Systems Testing
Agency(s) FSIS - Leslye Beswick, FPAC – Donna McKethan, John Cummings	Comments/Questions - FMT, WBS Mass Upload, Production Downtimes, Payroll Accruals

FMS Notifications

CSD/DTB Representative(s) – No questions or comments.

FMS Branch Notification

TOMB – A brief circuit failover system testing will begin at 8:00 a.m. CT through 8:30 a.m. CT Saturday, April 9, 2022. The testing should have no impact to the FMMI system.

Agency Representative(s) –

1. **FSIS** inquired about the FMT Training postponement. Darrell responded to state that there would potentially be a virtual training on or about late June or early July and solicited topics of interest as well as provided Points of Contact.
2. **FPAC** inquired about the WBS Mass Upload. Darrell responded, inquired if there was a SNOW ticket submitted and if so, it would be researched and follow up made.
3. **FSIS** asked if there would be any production downtimes the weekend of the 30th. Gerald stated there would be none.
4. **FSIS** asked about payroll accruals in regard to 150% as opposed to 50%. Cabrina answered the question and stated the payroll will run in May as opposed to April 30th and 150% is correct..

O&M Recaps are posted to the FMS website.

Action Items

WBS Mass Upload Inquiry	-	-	-
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Note: Next meeting, Thursday, April 21, 2022, at 9:00 a.m. CT.
For inquiries, contact the [Financial Management Services Help Desk](#).