



Financial Management Services (FMS) Operations and Maintenance Meeting Recap

Meeting Date:	April 8, 2021, 9:00 a.m. CT
To Participate:	MS Teams Meeting
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMMI to operate their business processes and accomplish their mission.
Attendance:	Recorded through MS Teams Attendance report

Agenda

Speaker	Topic
FMS Martha Skinner	FMS Notification/Updates
FMS Branch(s)	Budget Distribution Job Aids
Agency Representative(s)	Agency Questions/Comments

FMS Notifications

1. The target date for the 2021 FMS Financial Management Training virtual conference is June 22nd – 24th. DTB will continue to provide you updates as they become available.
2. An **Updated Payroll Accrual Criteria** notification was sent out on April 8th. The Department has been experiencing material differences on the reconciliation of payroll benefits. OCFO, FMS has collaborated with OPM and made the necessary changes to the payroll accrual criteria to mitigate all material differences. The payroll criteria will also be made available on the FMS Publications page for your convenience.
 - a. FPAC – Were abnormal balance accruals done to include corrected T&As? Yes, there are several changes that include T&As, but CSD will have the T&A POC reach out to FPAC.
3. FMS continues to encourage FMMI Users to complete the Training Survey that was sent on March 26th to FMMI Users requesting input about training. FMS is working to improve FMMI and other training for USDA agencies. Your responses are appreciated.

FMS Branch Notifications

1. Nothing to report

Agency Representative(s)

2. No other comments or questions.

O&M Recaps are posted to the FMS website.

Note: Next meeting, Thursday, April 15, 2021, at 9:00 a.m. CT.

For inquiries, contact the [Financial Management Services Help Desk](#).