



Financial Management Services (FMS) Operations and Maintenance Meeting Recap

Meeting Date:	December 20, 2018 9:00 a.m. Central
Location:	Teleconference
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMFI to operate their business processes and accomplish their mission.

Attendance

Name	Present?	Name	Present?
MRP	Yes	OCIO	Yes
ARS	Yes	Congressional Relations (OCR)	No
Chief Economist	No	Executive Secretariat (OES)	Yes
DA	Yes	OGC	No
ERS	Yes	OIG	Yes
FAS	No	OSEC	No
FNS	Yes	RD	Yes
Forest Service	Yes	RMA	Yes
FPAC	Yes	National Appeals Division	No
FSA	No	Working Capital Fund	No
FSIS	Yes	FMS	-
Homeland Security	Yes	ARB	Yes
IAS	No	Agreements Management Branch	Yes
NASS	Yes	BI Backend Processing	Yes
NIFA	Yes	Customer Support Branch	Yes
NRCS	Yes	Directive and Training Branch	Yes
OPPE	Yes	Financial Reporting Branch	Yes
Civil Rights (OASCR)	No	IPAC Branch	Yes
OBPA	Yes	Master Data Mgmt. Branch	Yes
Communications (OC)	No	Processing Services Branch	No
OCFO	Yes	Systems Security	No

Agenda

Time	Speaker	Topic
2 minutes	BI Team Rep	BI Reports
2 minutes	Security Team Rep	SSCD Security
5 minutes	Open Discussion	FMS Staff/Agencies

Minutes

1. **The BI Team –**
 - a. All modules are updated and available.

- b. HANA ULO – HANA ULO was moved to production to commence UAT and QA testing. The team is validating the production objects; once completed you will be notified by QA when Users can begin UAT.

2. **Security** – Nothing to report. No questions or concerns.

3. **Open Discussion** –

- a. The Expired Funds table will remain open through tomorrow, December 21, 2018 for final processing.
- b. FPAC requested information on posting Payroll Accrual. Payroll Accrual is still scheduled to run next week.
- c. OCFO asked if the Accruals will include pay period 25? PP25 will be updated in FMMI on 12/29 unless otherwise advised by FMS management.

- O&M Recaps are posted to the FMS website

Action Items

Description	Responsible Person	Due Date	Notes
None	N/A	N/A	N/A

Note: Next meeting, Thursday, December 27, 2018 at 9:00 a.m. CT. (New Orleans participants meeting held in the Director’s room.)

For inquiries, please contact the [FMSC Help Desk](#).