



# United States Department of Agriculture Financial Management Notification

## FMMI System Status

Wednesday, November 02, 2016, 10:00 a.m.

### Current

- FMMI (ECC/Portal) is up and available
- Adobe forms are available for use
- PI channels are open
- Please refer to the FMS Client Services page for the [FMMI Processing Calendar](#)

### Known Issues

#### Business Intelligence User Communication

The Business Intelligence nightly cycle processing has resumed. All Business Warehouse reporting modules are current except for BI Spending Detail and Unliquidated Obligations. We hope to have these current by close of business Friday, November 4th.

We apologize for the inconvenience and appreciate your patience.

For inquiries, contact the Financial Management Services Center at [fmsc.help@usda.gov](mailto:fmsc.help@usda.gov).

### Upcoming Events

#### FMMI Cloud Migration and the ConcurGov Interface

The FMMI production system will be unavailable beginning Tuesday, November 8th at 6:00p.m. CT through Monday, November 14th at 5:00 a.m. CT because of the FMS cloud migration. The last disbursing cycle prior to the outage, which includes the TDY advance and voucher payments, will be on the evening of Monday, November 7th. Please be aware that even though the payments have been disbursed, ConcurGov will still reflect a voucher status of "Voucher Received". When FMS executes Treasury confirmation on Monday, November 14th, the document stamp will be changed to "PAID" and any supplemental voucher processing may occur.

ConcurGov will be available to travelers during the FMMI outage for authorization and voucher processing. The interface between ConcurGov and FMMI will not be available. This means that all transactions created during the down time will be posted in FMMI after the cloud migration. Ticketing of scheduled trips will still occur as approval of an authorization within ConcurGov triggers the ticket process.

For inquiries, contact the Financial Management Services at [fmsc.help@usda.gov](mailto:fmsc.help@usda.gov)

## **Payment Acceleration and Cloud Migration**

The FMS migration to a cloud provider is on schedule for a November 14<sup>th</sup> implementation. We wanted to follow up with some additional information regarding the plan.

1. We will accelerate invoice payments for the Monday, November 7<sup>th</sup> disbursing run from the current 15 days to 22 days so that all vendor payments which are scheduled through November 30<sup>th</sup> are paid.
2. The last nightly processing cycle in the current environment will take place for business as of November 7<sup>th</sup>. This processing runs the evening of 7<sup>th</sup> into the morning of the 8<sup>th</sup>.
3. The FMMI production system will be unavailable beginning Tuesday, November 8<sup>th</sup> at 6:00 p.m. CT through Monday, November 14<sup>th</sup> at 5:00 a.m. CT. This means that:
  1. All PI channels will be stopped.
  2. NO interface processing will take place.
  3. FMMI will be inaccessible to all users.
4. The FMMI Dropbox will remain available after the shutdown for agencies to continue transmitting their interface files. FMS will handle the transmission of files to the cloud Dropbox for processing.

**For inquiries, contact the Financial Management Services Center at [fmsc.help@usda.gov](mailto:fmsc.help@usda.gov)**

## **FMMI Cloud Migration Security Update**

In preparation for the FMMI Cloud Migration, the FMS Central Security Team plans to close GRC for receipt of any new FMMI GRC requests at 6:00 pm CT on October 31, 2016. (This means locking GRC requestors from entering any new requests).

Once all requestors are locked, GRC stakeholders (FMS Central Security, Agency Role Approvers and Security Admins) will be given time to complete approvals of all GRC requests in their respective queues by 6:00 pm CT on November 4, 2016.

**\*\*Any GRC requests that are not approved will be cancelled by Central Security and will require resubmission after go-live.\*\***

The Central Security Team will continue to keep you informed as we move through the FMMI Cloud Migration process.

For inquiries, contact the Financial Management Services Center at [fmsc.help@usda.gov](mailto:fmsc.help@usda.gov).

## **FMMI Cloud Migration Updates & Key Dates**

As we count down the days until go/live on Nov. 14th (17 days) and the team works around the clock to run regression testing and validation tasks, we would like to remind everyone of the key dates as it stands today. The team meets multiple times a day, seven days a week and we are constantly assessing the complexities and risk to each agency and the organization as a whole.

\*Having said that, we also want to introduce that the OCFO is working closely with the OIG Audit team and assessing other organizational commitments that may result in a two day shift to the right of the entire schedule. On Monday (10/31) we should have a better estimate of the OIG Audit completion and will send out another update.\*

\*\*KEY DATES as of 10/28/2016\*\*

System Freeze Period – starting midnight CT October 17th through 5:00 am CT November 14th– The freeze period will freeze all changes to the FMMI production systems (except for mission critical corrections as directed by OCFO senior management) during this period to allow for a stable. During the freeze period, the technical teams will continue to work through issues and test fixes to issues, however, these fixes will be queued for release after the cutover starting November 14th.

- System Outage – starting November 8th at 6:00 pm CT through 5:00 am November 14th. During this time the production system will be completely unavailable to ensure maximum focus from the support team and network resources for the cutover.
- GRC will close for receipt of any new FMMI GRC requests at 6:00 pm CT on October 31, 2016, this means locking GRC requestors from entering any new requests.
- GRC stakeholders (FMS Central Security, Agency Role Approvers and Security Admins) will be given time to complete approvals of all GRC requests in their respective queues by 6:00 pm CT on November 4, 2016.

\*\*Any GRC requests that are not approved will be cancelled by Central Security and will require resubmission after go-live.\*\*

We intend to send daily notifications with a status of the cutover starting on November 7th through November 14th to ensure situational awareness.

For inquiries, contact the Financial Management Services Center at [fmisc.help@usda.gov](mailto:fmisc.help@usda.gov).

### Accounts Payable (Disbursements)

- Next Run Date: Wednesday, November 03, 2016, 12:01 a.m. MT
- Next Payment Date: Thursday, November 04, 2016

**Note:** Disbursement jobs run Monday to Friday (normal schedule) unless otherwise stated/communicated.

### Reinit

**Next Planned Run Date:** Sunday, November 06, 2016.

**Note:** Reinit jobs will run on Sundays (preferred normal schedule) unless otherwise stated/communicated.

### Payroll

**Planned Run Date:** Payroll will run Saturday, November 5, 2016, thru Sunday, November 6, 2016, for Pay Period 21.

### Payroll Accruals

Payroll accrual will run between the dates of November 21-25 at 130% of PP21.

### FMMI BI Status

Status as of 8:01 a.m.

BI Module	Run Date/Time	Status
Accounts Payable	11/01/2016 21:17:30	Successfully completed
Accounts Receivable	11/01/2016 21:16:55	Successfully completed
BSF Payroll Projections	10/26/2016 20:43:30	Successfully completed
Budget Status of Funds (BSF)	11/01/2016 21:06:06	Successfully completed
Cash Reconciliation	11/01/2016 21:28:07	Successfully completed
Cost Management	11/01/2016 21:06:08	Successfully completed
Funds Management	11/01/2016 22:16:40	Successfully completed
GL	11/01/2016 21:16:50	Successfully completed
GL Spending Detail	10/19/2016 23:07:33	Successfully completed
GL Spending Detail System Assurance*	10/31/2016 09:57:40	Successfully completed
Payroll	11/02/2016 01:30:05	Successfully completed

<b>BI Module</b>	<b>Run Date/Time</b>	<b>Status</b>
Purchasing	11/01/2016 21:16:55	Successfully completed
ULO Detail – Forest Service Agency	10/19/2016 23:07:30	Successfully completed
ULO Detail System Assurance*	10/31/2016 09:57:13	Successfully completed
ULO Detail without Forest Service	10/19/2016 23:07:31	Successfully completed

*\* All BI modules include one output for both data load and system assurance status, except for the ULO Detail and Spending Detail (separated into two outputs due to long processing times).*

For real-time updates of executing processes, please access the BI Dashboard via the FMMI Portal (<https://portal.fmmi.usda.gov>); select General Ledger Management > BOBJ General Ledger Management Reports > Business Intelligence Dashboard; then click the BI O&M Status tab.

If there are additional BI updates after 9 a.m. CT, the information will be available on the BI Dashboard.