



Financial Management Services (FMS) Operations and Maintenance Meeting Recap

Meeting Date:	October 4, 2016, 9:00 a.m. Central
Purpose:	To discuss O&M Related Activity
Desired Outcome:	To provide two-way communication between the FMS teams and the Agencies using FMFI to operate their business processes and accomplish their mission.

Attendance

Name	Present?
APHIS	Yes
ARS	
Chief Economist	
ERS	
FAS	
FNS	
Forest Service	
FSA	Yes
FSIS	Yes
GIPSA/AMS	Yes
Homeland Security	
IAS	
NASS	
NIFA	
NRCS	
Advocacy & Outreach	
Civil Rights (OASCR)	
OBPA	Yes
Communication	
OCFO	Yes
OCIO	
Congressional Relations (OR)	

Name	Present?
Executive Secretariat	
OGC	
OIG	Yes
OSEC	
DM	Yes
RD	
RMA	
Procurement Systems Division	
RD	
RMA	
National Appeal Division	
ARB	
BI Backend Processing	
Customer Support Branch	Yes
Directive and Training Branch	Yes
Financial Reporting Branch	
IPAC	
Master Data Management Branch	Yes
Processing Services Branch	
Systems Security	Yes
Working Capital Fund	

Agenda

Time	Speaker	Topic
2 minutes	BI Team Representative	BID Reports
2 minutes	Security Team Representative	SSCD Security
2 minutes	Agencies/Staff	Open Discussion



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Minutes:

- I. BI reports – Nothing to report.
- II. SSCB Security
 - a. FMMI is scheduled to migrate to the “Cloud” the weekend of November 11, 2016, and all applications are expected to be available on Monday, November 14, 2016.
 - b. In preparation for the cut-over FMS security team plan to close GRC for receipt of any new FMMI GRC request by COB October 31, 2016.
 - c. This will allow GRC approvers to complete approval of all GRC requests in their que by COB on November 4, 2016. Any GRC requests that are not approved will be cancelled and will require resubmission.
 - d. The timeline is subject to change pending approval and incorporation into the final cut-over plan. We will keep you informed of any changes to the timeline.
- III. Open Discussion
 - a. Production System Operations Branch
 - i. The ETS2 Expired Fund table has been opened and will remain open until December 31, 2016. Agencies can now release any ETS2 documents that were rejected for this reason.

Action Items

Description	Responsible Person	Due Date	Notes