

## Update Independence Day Holiday

Resending to update the CAIS file retrieval information.

June 26, 2026

Reference Number: NFC- 1782406699

Dear Customer:

In observance of the Independence Day Holiday, our offices will be closed on Friday, July 3, 2026, including the National Finance Center's (NFC) Contact Center. All NFC applications will remain available during the holiday.

Below is the Payroll Computation System (PAYE) processing schedule for Pay Period 12:

<b>1<sup>st</sup> Pass of PAYE (Accelerated)</b>	<b>2<sup>nd</sup> Pass of PAYE</b>
Wednesday, July 1, 2026	Friday, July 3, 2026

Due to the holiday, Time and Attendance reports for Pay Period 12, 2026, may be transmitted as early as Friday, June 26, 2026, but should be submitted no later than close of business on Monday, June 29, 2026.

### **CAIS Weekly Files:**

Agencies should retrieve their Centralized Accounting Interface System (CAIS) weekly files on Thursday, July 2, 2026. If not retrieved on Thursday, files will be made available again on Monday, July 6, 2026.

As always, the NFC Operations and Security Center (OSC) will be available 24 hours per day, 7 days per week at 1-800-767-9641, or via email at [osc.etix@usda.gov](mailto:osc.etix@usda.gov).

Authorized Agency representatives with questions concerning this notification should contact the NFC Contact Center at 1-855-632-4468 or via the ServiceNow Customer Service Portal at:

- For Federated Users – <https://nfcbsm.servicenowservices.com/>
- For Non-Federated Users –
  - Designated Agency POCs, Servicing Personnel Officers, Benefits Processing Officers, and Security Officers:  
<https://nfcbsm.servicenowservices.com/csm>
  - OPM Customers: [https://nfcbsm.servicenowservices.com/sp\\_ess](https://nfcbsm.servicenowservices.com/sp_ess)