



## National Finance Center Customer Notification

# Independence Day Holiday

June 24, 2021

Reference Number: NFC-1623334321

Dear Customer:

In observance of the Independence Day holiday, our offices will be closed on Monday, July 5, 2021, including the National Finance Center's (NFC) Contact Center. All NFC applications will remain available during the holiday, and payroll/personnel processing will continue as normally scheduled.

Due to the holiday on Monday, July 5, 2021, Pay Period 13/2021 Time and Attendance reports can be transmitted as early as Friday, July 2, 2021, but should be submitted no later than close of business, Tuesday, July 6, 2021. The first PAYE pass for all databases will execute on Thursday, July 8, 2021. The second pass of PAYE for all databases will execute on Friday, July 9, 2021.

As always, the NFC Operations and Security Center (OSC) will be available 24 hours per day, 7 days per week at 1-800-767-9641, or via email at [osc.etix@usda.gov](mailto:osc.etix@usda.gov).

Authorized Agency representatives with questions concerning this notification should contact the NFC Contact Center at 1-855-632-4468 or via the ServiceNow Customer Service Portal.

- Federated ServiceNow Users: <https://nfcerp.servicenowservices.com/>
- Non-Federated ServiceNow Users: [https://nfcerp.servicenowservices.com/sp\\_ess/](https://nfcerp.servicenowservices.com/sp_ess/)