



## National Finance Center Customer Notification

# Washington's Birthday Holiday

February 4, 2021

Reference Number: NFC-1611929829

Dear Customer:

In observance of Washington's Birthday, the National Finance Center's (NFC) offices will be closed on Monday, February 15, 2021, including the NFC Contact Center (NCC). All NFC applications will remain available during the holiday and payroll/personnel processing will continue as scheduled.

Due to the holiday on Monday, February 15, 2021, Pay Period 03/2021 time and attendance reports can be transmitted as early as Friday, February 12, 2021, but should be submitted no later than close of business, Tuesday, February 16, 2021.

As always, the NFC Operations and Security Center (OSC) will be available 24 hours per day, 7 days per week at 1-800-767-9641, or via email to [osc.etix@usda.gov](mailto:osc.etix@usda.gov).

Authorized Agency representatives with questions concerning this notification should contact the NCC at 1-855-NFC-4GOV (1-855-632-4468) or via the ServiceNow Customer Service Portal at:

- Federated ServiceNow users: <https://nfcerp.servicenowservices.com/>
- Non-Federated ServiceNow users: [https://nfcerp.servicenowservices.com/sp\\_ess/](https://nfcerp.servicenowservices.com/sp_ess/)