



## National Finance Center Customer Notification

# CULP0053, T&A (Time and Attendance) Error Analysis Report

March 31, 2021

Reference Number: NFC-1617116523

Each pay period, the National Finance Center (NFC) makes the CULP0053, T&A Error Analysis Report, available to our customer Agencies. This report is generated for our Agencies each time we run a Time and Attendance Validation System (TIME) job to update incoming T&As. One of the benefits of utilizing the information provided in the CULP53 report is to increase your awareness of the need to process personnel actions in a timely manner, and submit complete and accurate T&A data, which would eliminate errors and increase efficiency of your payroll processing.

In addition, we encourage Agencies to use this information to enhance any T&A front-end systems/edits that you are currently using in an attempt to eliminate common errors, which will lead to fewer rejected T&As, and thus a more efficient and cost-effective payroll processing cycle.

Below are a few common TIME errors and their corresponding proactive Agency actions.

Error Code	TIME Edit Error Message	Required Agency Action
181	Incorrect Leave Accrual for Full - Time Emp	<ul style="list-style-type: none"><li>• Non-pay hours would impact employee's leave accrual.</li><li>• Final T&amp;A should not accrue leave if they do not work a full tour of duty.</li></ul>
210	TC-64 Hours Do Not Match Comp Leave Used Field	Verify Compensatory Time balance before submitting the T&A.

Error Code	TIME Edit Error Message	Required Agency Action
348	T&A Coded Final - No Separation Action	A separation action is required when the T&A is coded final. The T&A should not be coded final if the employee is transferring from one Agency to another within the Department.

The CULP0053, is available on the Reporting Center under Administrative reports, after each pass of TIME.

### **Resources**

The procedure manual for this application is available online at the NFC Web site. To view this procedure, select **HR and Payroll Clients** from the **MyNFC** drop-down menu on the NFC Home page. At the [HR and Payroll Clients](#) page, select the **Publications** tab and select the applicable category to access the procedure manual within the category.

### **TIME Edit Messages**

The following TIME edits are maintained online by NFC in the Table Management System (TMGT) Table 34, TIME Edit Error Messages and Codes. All errors encountered are reflected on an error suspense file.

### [TIME Edit Messages](#)

### **Other Resources**

### [Research Tools](#)

### [Conditions for T&A Reporting](#)

Federal employees with questions concerning this notification should contact their Servicing Personnel Office. Authorized Agency representatives with questions concerning this notification should contact the National Contact Center at 1-855-632-4468 or the ServiceNow Customer Service Portal at:

- Federated ServiceNow users: <https://nfcerp.servicenowservices.com/>
- Non-Federated ServiceNow users: [https://nfcerp.servicenowservices.com/sp\\_ess/](https://nfcerp.servicenowservices.com/sp_ess/)