



National Finance Center
Customer Notification

Update—Waiver of the Premium Pay Limitation and Aggregate Pay Limitation for Employees Working in Response to Coronavirus Disease 2019 (COVID-19)

August 21, 2020

Reference Number: NFC-1597679930

Dear Customer:

This customer notification is an update to the notification issued on July 2, 2020, [COVID-19TDs](#), regarding the implementation of the new Transaction Descriptor (TD) codes.

As discussed previously, the recently-enacted Coronavirus Aid, Relief, and Economic Security (CARES) Act (Public Law 116-136, March 27, 2020) contains two sections providing Agency heads with the authority to waive the biweekly premium pay limitation found under 5 U.S.C. 5547(a). This regulation will provide a higher annual premium pay cap and exclude premium pay from the aggregate limitation on pay found under 5 U.S.C. 5307 for work performed in response to COVID-19.

The National Finance Center (NFC) is requesting that those Agencies that have the authority to waive the bi-weekly premium pay limitation for work performed in support COVID-19 submit a Software Change Request, [Form AD-3003](#), to the GESDREQUEST Mailbox at nfc.gesdrequest@usda.gov along with a copy of the Agency's authority letter. This information is needed for documentation purposes only.

NFC has implemented the provisions of the act as outlined below.

Two new TD values (88 and 89) for COVID-19-related premium pay worked under these authorities will be available in Payroll Processing System (PPS) for Pay Period (PP) 12, 2020.

The new TD values will be valid for prefix, transaction code (TC), and suffix combinations with prefix 00 and suffix 0 on TCs 04, 05, 11, 12, 13, 19, 21, 22, 24, 25, 26, 30, 31, and 32.

Transaction Descriptor (TD)	Description
88	COVID-19 Waiver
89	COVID-19 Waiver FEMA-Funded

Agencies will use the new “COVID-19 waiver FEMA-funded” TC combinations on time and attendance (T&A) entries only for applicable COVID-19-related premium pay requests between 01/01/2020 and 09/30/2020, for which CARES Act section 16003 waiver authority has been invoked by their Agency head. **NOTE:** CARES Act section 16003 waiver authority is specific to COVID-19-related premium pay that is funded, either directly or through reimbursement, by the Federal Emergency Management Agency (FEMA).

Agencies will use the new “COVID-19 waiver” TC combinations on T&As only for applicable COVID-19-related premium pay requests between 02/02/2020 and 09/30/2020, for which CARES Act section 18110 waiver authority has been invoked by their Agency head. **NOTE:** CARES Act section 18110 waiver authority is not tied to FEMA funding.

The new TDs were available in STARWeb, Paycheck8, and the NFC-hosted versions of webTA 3.8 in PP 12, 2020, with other NFC-hosted versions of webTA 4.2 available in PP 13, 2020.

Agencies with their own T&A front-end systems need to coordinate with their vendor if they need to utilize the two new TD codes for premium pay.

Federal employees with questions concerning this notification should contact their Servicing Personnel Office. Authorized Agency representatives with questions concerning this notification should contact the National Contact Center at 1-855-632-4468 or the ServiceNow Customer Service Portal at:

- Federated ServiceNow users: <https://nfcerp.servicenowservices.com/>
- Non-Federated ServiceNow users: https://nfcerp.servicenowservices.com/sp_ess/