



## National Finance Center Customer Notification

# Administrative Billings and Collections System

December 2, 2019

Reference Number: NFC-1573833166

Dear Customer:

This notification is to remind Agency personnel that bills established in calendar year 2019 related to gross income adjustments should be paid in full by **December 31, 2019**. If the debt is not paid in full by that date, the outstanding amount of the debt will be added to the gross income amount on the employee's W-2 at yearend.

Yearend processing for W-2s will begin on December 28, 2019. Therefore, payment must be received by the National Finance Center (NFC) no later than December 18, 2019. Payments received after December 18, 2019, but not later than December 31, 2019, will be processed; and a 2019 W-2C will be issued to the employee(s).

Please refer to the following link for additional information:

[Year-End Salary Offset Tax](#)

Authorized Agency representatives with questions concerning this notification should contact NFC's Contact Center at either 1-855-632-4468, or via the ServiceNow Customer Service Portal.