



## National Finance Center Customer Notification

# Correction: NFC's Thanksgiving Day Holiday Schedule

November 13, 2019

Reference Number: NFC-1573588726

Dear Customer:

This Customer Notification (CN) is being issued to correct the [CN sent on November 12, 2019](#), that stated "Pay Period 24/2019" was the pay period (PP) in which Agencies can begin transmitting Time and Attendance reports as early as Friday, November 22, 2019. The PP should have been "Pay Period 23/2019," not Pay Period 24/2019.

In observance of the Thanksgiving Day holiday, the National Finance Center (NFC) will be closed on Thursday, November 28, 2019, including the NFC Contact Center. All NFC applications will remain available during the holiday; and payroll/personnel processing will continue as normally scheduled.

Pay Period 23/2019, Time and Attendance reports can be transmitted as early as Friday, November 22, 2019, but should be submitted no later than close of business, Tuesday, November 26, 2019. The first PAYE pass for all databases will execute on Thursday, November 28, 2019. The second pass of PAYE for all databases will execute on Friday, November 29, 2019.

As always, the NFC Operations and Security Center (OSC) will be available 24 hours per day, 7 days per week at 1-800-767-9641, or via email to [osc.etix@usda.gov](mailto:osc.etix@usda.gov).

Authorized Agency representatives with questions concerning this notification should contact NFC's Contact Center at 1-855-632-4468, or via the ServiceNow Customer Service Portal.