



National Finance Center  
Customer Notification

## Correction-Front–End System Interface (FESI) Federal Income Tax Withholding for 2020 Form W-4, Employee’s Withholding Certificate (130) Document Change (Project #39546)

November 12, 2019

Reference Number: NFC-1573591229

Dear Customer:

This Customer Notification (CN) is being corrected to update the [CN issued on November 8, 2019](#), to clarify how the new W-4 form will be processed and what action will be taken if the employee does not complete a new form.

Effective for Pay Period (PP) 26, 2019, the National Finance Center (NFC) will implement system changes to accommodate the mandated Internal Revenue Service Federal Income Tax Withholding 2020 Form W-4, Employee’s Withholding Certificate. Due to this mandate, NFC will delete Forms W-4 with effective dates after PP26, 2019 from the suspense file; and employees will be required to submit the new W-4 form. Employees who have no changes will default to the current form W-4 on file.

The FESI layout for the Federal Income Tax Certificate Document Type 130 will be updated to capture the new data on the 2020 Form W-4 as follows:

- Position 151-151: FILLER represents an unused field. Value is spaces. This was previously part of the FED-TAX-NO-EXEMPTIONS field.
- Position 152-153: FED-TAX-FILING-STATUS field represents Federal anticipated filing status. Values are MS (Single or Married Filing Separately), MJ (Married Filing Jointly), HH (Head of Household), and XT (Exempt). These positions were previously part of the FED-TAX-NO-EXEMPTIONS field.
- Position 160-160: MULTIPLE-JOBS-OR-SPOUSE-WORKS field represents employees that hold more than one job or married filing jointly and spouse works also. Value must be Y or N.
- Position 161-168: TOTAL-CLAIM-DEPENDENTS field represents total dollar amounts of dependents claimed. Values must be a total of eight positions with six before the decimal and two after (999999v99). If not applicable, enter spaces.
- Position 169-177: OTHER-INCOME field represents other income subject to tax withholding. Values must a total of nine positions with seven before the decimal and two after (9999999v99). If not applicable, enter spaces.

- Position 178-185: DEDUCTIONS field represents deductions other than standard deductions that will reduce tax withholding. Values must be a total of eight positions with six before the decimal and two after (999999v99). If not applicable, enter spaces.

The modifications described above are listed on the attached revised [FESI Federal Income Tax Certificate Document Type 130 layout](#). Customers with their own front-end systems will need to make the necessary modifications effective for PP26, 2019.

See [Employee's Withholding Certificate](#) for information on the Form W-4, and [Federal Income Tax Withholding Methods](#) for the latest information on the employer instructions, including a draft of the new Form W4. IRS has indicated that while the form is still in draft, no substantial modifications will be made before the final form is released.

Additional customer notifications and/or bulletins will be provided as soon as possible to address modifications to other systems (e.g. EmpowHR, EPIC, EPP, etc.) being made related to this project.

Authorized Agency representatives with questions concerning this notification should contact NFC's Contact Center at either 1-855-632-4468; or via ServiceNow Customer Service Portal (CSP).