



## National Finance Center Customer Notification

# Labor Day Holiday

August 28, 2019

Reference Number: NFC-1566917133

Dear Customer:

In observance of the Labor Day holiday, our offices will be closed on **Monday, September 2, 2019**, including the National Finance Center (NFC) Contact Center. All NFC applications will remain available during the holiday and payroll/personnel processing will continue as normally scheduled.

Due to the holiday on Monday, September 2, 2019, Pay Period 17/2019 time and attendance reports can be transmitted as early as Friday, August 30, 2019, but should be submitted no later than close of business, Tuesday, September 3, 2019. The first PAYE pass for all databases will execute on Thursday, September 5, 2019. The second pass of PAYE for all databases will execute on Friday, September 6, 2019.

As always, the NFC Operations and Security Center (OSC) will be available 24 hours per day, 7 days per week at 1-800-767-9641 or via email to [osc.etix@usda.gov](mailto:osc.etix@usda.gov).

Authorized Agency representatives with questions concerning this notification should contact NFC's Contact Center at either 1-855-632-4468; or via ServiceNow Customer Service Portal.