



National Finance Center
Customer Notification

Retroactive Pay Increase Pay Period 16 – Posted to Employee Personal Page (EPP)

August 27, 2019

Reference Number: NFC-1566920095

Dear Customer:

The National Finance Center (NFC) is notifying our Customer Agencies that a document has been added to the Employee Personal Page (EPP) under News and Announcements, providing employees with information on the 2019 Retro Pay Increase. Below is a copy of the information provided to employees.

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Employees can verify the status of their 2019 pay increase and retro pay by viewing the “Remarks” section of their PP16 Earnings and Leave Statement (E&L) on the Employee Personal Page (EPP).

The explanations below will assist in determining the status of your pay increase and retro funds based on the remarks on your EPP statement.

1. Employees who received the 2019 pay increase and received any retro funds due, will have remarks stating:
 - \$ xxx.xx GRO ADJ-PP YYPP-YYPP
 - \$ xxx.xx NET ADJ-PP YYPP-YYPP

Where YY = year and PP = pay period that the adjustments were from/through.

2. Employees that received their 2019 pay increase without any retro funds will have remarks stating:
 - Sal Chng - \$X.XXPA TO \$X.XX
3. Employees that are still due the pay increase and/or any retro funds and with no remarks should contact their HR office for the status of their pay adjustment.

Please note: Employees who previously received their 2019 pay increase and retro funds will not have a remark relating to the Retroactive Pay Increase.

Authorized Agency representatives with questions concerning this notification should contact NFC's Contact Center at either 1-855-632-4468; or via ServiceNow Customer Service Portal (CSP).