



National Finance Center
Customer Notification

Revised - Stamped Signatures within Retirement Packages

May 31, 2018

Dear Customer:

This customer notification has been revised to update the contact information listed below.

The National Finance Center is informing our customers that the Office of Personnel Management (OPM) will not accept stamped or electronically printed signatures on documents within retirement packages.

There has been an increasing number of retirement packages received by the Retirement Processing Section (RPS) containing stamped or electronically printed names rather than actual signatures in blocks 15a and 16a of the SF2821, Agency Certification of Insurance Status form. OPM will only accept these documents with actual signatures.

Federal employees with questions concerning this notification should contact their Servicing Personnel Office. Agency representatives with questions concerning this notification should contact the Retirement Processing Section via email at RPS@nfc.usda.gov.