



National Finance Center Customer Notification

New Years Holiday Schedule

December 28, 2015

In observance of the New Year's Day Holiday, the National Finance Center (NFC) will be closed on Friday, January 01, 2016, including the NFC Contact Center. All (NFC) applications will remain available during the holiday, and payroll/personnel processing will continue as normally scheduled.

Pay Period 25 (PP25/15), Time and Attendance should be transmitted as early as Thursday, December 24, 2015, but should be submitted no later than close of business Monday, December 28, 2015.

The first pass of PAYE for all databases will execute on Wednesday, December 30, 2015.

The second pass of PAYE for all databases will execute on Thursday, December 31, 2015.

As always, the NFC Operations and Security Center (OSC) will be available 24 hours per day, 7 days per week at 1-800-767-9641, 504-426-6435, or via email to osc.etix@usda.gov.

Federal employees with questions concerning this notification should contact their Servicing Personnel Office. Authorized agency representatives with questions concerning this notification should contact the NFC Contact Center at 1-855-632-4468 or via the Internet using Remedy Requester Console, NFCcontactcenter@nfc.usda.gov.