

Project Review Team – Meeting Minutes – August 8, 2018

The following Departments/Agencies participated in the meeting:

Department of Agriculture (USDA DM)
Department of Justice (DOJ)
Department of Homeland Security (DHS)
Department of Treasury (TR)

NFC, GESD Representatives

- Keith Piner, Project Control Office (PCO)
- Phyllis Graves, Applications Testing Branch (ATB)

Meeting Materials Provided

- Agenda August 2018
- PRT Meeting Presentation August 2018
- Customer User Acceptance Test (CUAT) PRT August 2018

Welcome and Introductions – Keith Piner

Keith welcomed and thanked everyone for their attendance. Roll call was taken.

PRT Updates – Keith Piner

- PRT Standard Slides – Software Change Request statistics and Incident Report statistics were provided for PPS, EmpowHR, and webTA. Callers were instructed to review the slides and if there were any questions, send a request to PRTeam@nfc.usda.gov.
- PRT Reports – Reports were provided on Monday, August 6, 2018.
Note: If you are not receiving the reports, please send an email to PRTeam@nfc.usda.gov.

Ongoing Initiatives/Project Discussion

CUAT – Phyllis Graves

A handout was provided for CUAT.

CY18 CUAT Scheduled Release Dates were provided.

Completed CUAT for the following testing initiatives:

- CY18 PP10 Project 34017, WebTA 3.8.35 SP 2.0: May 8, 2018 – May 18, 2018
- CY18 PP11 Project 30681, OCIO Implementation: May 8, 2018 – June 1, 2018
- CY18 PP13 Scheduled Release: June 5, 2018 – June 29, 2018

Preparing to conduct CUAT for the following:

- CY18 PP18 Project 35524, USDA WebTA 4.2.10 SP 8: August 14, 2018 – September 7, 2018
- CY18 PP19 Projects 32595, 32813, 31237 – Related to Add agency Sub-element Org Structure Code – FPAC 99 : August 28, 2018 – September 21, 2018
- CY18 PP20 Scheduled Release: September 11, 2018 – October 5, 2018
- CY18 PP21 Project 34649, SBA WebTA 4.2.13: September 25, 2018 – October 19, 2018
- CY18 PP24 Projects 30996 (FCA) and 31554 (DOJ) Implementations: October 24, 2018 – November 30, 2018

Customer Comments – There were no comments

Closing Remarks – Keith Piner

The next meeting is scheduled for November 14, 2018, 10:00 a.m. eastern time. An email will be issued approximately three weeks prior to the meeting requesting submission of any questions that you would like to discuss.