

Reports User Group (RUG) Notes April 7, 2016, 9:30 a.m. – 11:30 a.m., EST

I. Welcome – Carolyn Landeche, National Finance Center (NFC)

Individuals on the telephone were introduced. Meeting participants in New Orleans were recognized and acknowledged.

II. Review of RUG User Group Action Items - Carolyn Landeche

- Will CULP Reports be incorporated in *Insight*?
NFC is determining requirements and will advise when available.
- DOJ inquired if other agencies were interested in creating Department Level Folders?
NFC is working on the requirements to determine applicable security roles.
- Can you identify the major systems that will be migrated to DB2?
The migration to DB2 was postponed effective as of the 1/22/16 CN Sunset of FOCUS delayed.
This action item is closed.
- DOJ Inquired if there will be read only access for the Department Level Folders?
NFC is working the requirements to determine applicable security roles.
- Can you share the open *Insight* projects?
An email was sent to the RWG and Reports User group with the listing of open *Insight* projects.
This action item is closed.

III. NCC Contact Center (NCC) Spotlight

An overview was provided on where legacy data sources are mapped in *Insight's* subject areas and a timeline of when the data is refreshed.

This information is listed on the *Insight* resource materials page.

https://www.nfc.usda.gov/ClientServices/HR_Payroll/Initiatives/Insight/Resource_Materials.php

FSIS stated that the Data Refresh Report does not show the last time/date of when the daily and biweekly data was updated.

NFC will incorporate a time stamp.

IV. *Insight* Enterprise Reporting Update – Vincent LaCombe

NFC has expanded the limitations on large reports to 300,000 rows. Users should be able to run large data downloads. If you experience any problems, let us know.

Q: If we experience a problem and the number of rows needs to be increased, report it to the Contact Center?

A: Yes.

NFC received a lot of suggestions on topics for Office hours. NFC is organizing and grouping the topics by related subject matter. The date and time for the next office hours is to be determined.

We continue to work to resolve “open” Remedy tickets. However, if you have issues with reports send the XML as an attachment to the NCC and cc the Enterprise Reporting mailbox.

Q: Should we bypass Remedy?

A: No. Remedy Requestor Console assigns an incident number on submission and the user will be able to follow the issue until resolution.

Q: Is Requestor Console limited to one attachment?

A: No, you can submit more than one attachment.

Insight functionality questions should be addressed with the NFC Contact Center at 1-855-632-4468, or email nfccontactcenter@nfc.usda.gov. Other agency questions or comments should be sent to the Enterprise mailbox at Enterprise.Reporting@nfc.usda.gov.

V. Customer Comment Period – Carolyn Landeche

Q: Is NFC establishing a workgroup for EmpowHR requirements in *Insight*?

A: NFC is still reviewing.

Q: I am noticing time stamps on reports in *Insight*. I thought time stamps were being removed?

A: NCC has escalated this issue.

Q: Will there be an updated list of open projects sent?

A: Yes. NFC is updating the list and it will be sent shortly.

Q: Is NFC making the ERI and RNO descriptions the same as the MD715?

A: Yes. NFC is working on this issue.

Q: The limitations on large reports have been expanded to 300,000 rows. Award data have 500, 000. This will be over the limit.

A: If you encounter any problems, please send to the NCC.

Q: Do you have an update on the large data download tool?

A: NFC is looking at outside solutions, but is currently using Publisher for large data downloads.

VI. Future Meetings – Carolyn Landeche

- Thursday, July 14, 2016
- Thursday, October 6, 2016

Attendees on the phone

Anh Lewellen, NFC
Julia Lee, DHS
Darryl Goode, TR
Linda Reter, DOJ
Joe Glenn, DOJ
Diane Evans, DOC
Mark Deming, FSA
Jingie Miller, AOC
DJ Patterson, TTA
Alan Harris, FDIC
Charon Casey, USSS
Wendy Sonnabend, FSIS
Marie Gladney, CPB
Shavon Butler, NFC
Catherine Sanchez, FS
Takisha Jackson, DHS
Jennifer Thomas, FS
Charlie Parker, IRS
Alan Harris, FDIC
Donna White, ARS
James Wooten, DOJ
Gary Wiles, ICE
Larry Fittipaldi, ICE
Michael Schindler, FS
Sonaida Rubio, FLETC
Manoj Pillai, USAID
Felicia Royster, CFPB
Christine Johnson, FCA
David Toth, FCA
Yetzenia Correa, DM
Faisal Ali, GPO
Patricia Condon, USCIS
Marie Gladney, CBP

Attendees at NFC

CMB Staff
Scarlett Samples, NCC
Dawn Hopkins, WRB
Phyllis Graves, ATB
Michael Watts, PWSB